

HILLIARD PLANNING AND ZONING BOARD MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

BOARD MEMBERS

Wendy Prather, Chair
Glenn Higginbotham, Vice Chair
Josetta Lawson
Charles A. Reed
Harold "Skip" Frey

LAND USE ADMINISTRATOR

OPEN

TOWN ATTORNEY

Christian Waugh

Minutes

Tuesday, September 10, 2019 at 7:00 PM

Call to order

Prayer and Pledge of Allegiance

Roll Call

PRESENT

Board Chair Wendy Prather
Board Vice Chair Glenn Higginbotham
Board Member Josetta Lawson
Board Member Harold "Skip" Frey

ABSENT

Board Member Charles A. Reed

PUBLIC HEARING

ITEM-1 Open Public Hearing on Ordinance No. 2019-07
Amending Chapter 62 Section 62-287 Zoning & Land Development Regulations
Code

**AN ORDINANCE AMENDING CHAPTER 62 ZONING AND LAND
DEVELOPMENT REGULATIONS OF THE HILLIARD TOWN CODE;
AMENDING SECTION 62-287 MOBILE HOME DISTRICT RMH; AND
PROVIDING FOR AN EFFECTIVE DATE.**

Public: No Public Comment.

Motion to Close Public Hearing on Ordinance No. 2019-07, at 7:05 PM.

Motion made by Board Vice Chair Higginbotham, Seconded by Board Member Frey.
Voting Yea: Board Vice Chair Higginbotham, Board Member Lawson, Board Member Frey, Board
Chair Prather

ITEM-2 Open Public Hearing on Ordinance No. 2019-08
Amending Chapter 62 Section 62-355 Zoning & Land Development Regulations Code

AN ORDINANCE AMENDING CHAPTER 62 ZONING AND LAND DEVELOPMENT REGULATIONS OF THE HILLIARD TOWN CODE; AMENDING SECTION 62-355 MOBILE HOMES AND TEMPORARY OFFICES; AND PROVIDING FOR AN EFFECTIVE DATE.

Public: No Public Comment.

Motion to Close Public Hearing on Ordinance No. 2019-07, at 7:07 PM.

Motion made by Board Member Frey., Seconded by Board Vice Chair Higginbotham
Voting Yea: Board Vice Chair Higginbotham, Board Member Lawson, Board Chair Prather

REGULAR MEETING

ITEM-3 Additions/Deletions to the Agenda

No Additions/Deletions to the Agenda

MINUTES

ITEM-4 September 10, 2019 Public Hearing & Regular Meeting

Motion made by Board Member Lawson, Seconded by: Board Vice Chair Higginbotham
Voting Yea: Board Vice Chair Higginbotham, Board Member Lawson, Board Member Frey, Board Chair Prather

PLANNING & ZONING BOARD

ITEM-5 Ordinance No. 2019-07 – Amending Chapter 62 Section 62-287 Zoning & Land Development Regulations Code

AN ORDINANCE AMENDING CHAPTER 62 ZONING AND LAND DEVELOPMENT REGULATIONS OF THE HILLIARD TOWN CODE; AMENDING SECTION 62-287 MOBILE HOME DISTRICT RMH; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion to approve Ordinance No. 2019-07

Motion made by Board Vice Chair Higginbotham, Seconded by Board Member Lawson.
Voting Yea: Board Vice Chair Higginbotham, Board Member Lawson, Board Member Frey, Board Chair Prather

ITEM-6 Ordinance No. 2019-08 – Amending Chapter 62 Section 62-355 Zoning & Land Development Regulations Code

AN ORDINANCE AMENDING CHAPTER 62 ZONING AND LAND DEVELOPMENT REGULATIONS OF THE HILLIARD TOWN CODE; AMENDING SECTION 62-355 MOBILE HOMES AND TEMPORARY OFFICES; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion to approve Ordinance No. 2019-08

Motion made by Board Vice Chair Higginbotham, Seconded by Board Member Frey.

Voting Yea: Board Vice Chair Higginbotham, Board Member Lawson, Board Member Frey, Board Chair Prather

ITEM-7 Ponds/Borrow Pits – New Oak Street, West Seventh Street & West Eighth Street
Mr. Michael Franklin, Property Owner

Town Attorney Waugh explained that this item is on the agenda to allow Mr. Franklin to respond to the Board Members' concerns. Board Member Frey stated that he is concerned for safety of the neighbors, due to the pond is getting larger and dirt being hauled off. Mr. Miley, Code Enforcement Officer, stated he has visited the site. Mr. Franklin addressed the Board and stated that the project is in compliance with his permit and provided a timeline for the pond. Ms. Fleet tells the Board that other communities have additional requirements for ponds and she will bring examples to the next Board meeting. Donald Humphrey addresses the Board. He states that there needs to be a fence and that he has seen dirt being hauled out on the pond.

No Action taken.

Ms. Fleet will bring information from other communities to the meeting on October 1, 2019

PUBLIC COMMENTS:

None

BOARD MEMBERS CLOSING COMMENTS:

Board Chair Wendy Prather

Board Vice Chair Glenn Higginbotham

Board Member Josetta Lawson

Board Member Charles A. Reed

Board Member Harold "Skip" Frey

Board Members welcome the Land Use Administrator, Ms. Fleet

LAND USE ADMINISTRATOR:

Land Use Administrator Janis Fleet

Thanked the Board Members for their warm welcome.

LEGAL COMMENTS:

Town Attorney Christian Waugh

No comment.

ADJOURNMENT

There being no additional business, the meeting adjourns at 7:45 PM

Approved this 1st day of October, 2019, by the Hilliard Planning & Zoning Board, Hilliard, Florida.



Wendy Prather
Planning & Zoning Board Chair