

HILLIARD PLANNING AND ZONING BOARD MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

BOARD MEMBERS

Wendy Prather, Chair
Glenn Higginbotham, Vice Chair
Josetta Lawson
Charles A. Reed
Harold "Skip" Frey

LAND USE ADMINISTRATOR
OPEN

TOWN ATTORNEY
Christian Waugh

Minutes

Tuesday, October 1, 2019 at 7:00 PM

Call to order

Prayer and Pledge of Allegiance

Roll Call

PRESENT

Board Chair Wendy Prather
Board Vice Chair Glenn Higginbotham
Board Member Josetta Lawson
Board Member Harold "Skip" Frey
Board Member Charles A. Reed

REGULAR MEETING

ITEM-1 Additions/Deletions to the Agenda

No Additions/Deletions to the Agenda

MINUTES

ITEM-2 September 10, 2019 Public Hearing & Regular Meeting

Motion made by Board Vice Chair Higginbotham, Seconded by: Board Member Lawson
Voting Yea: Board Vice Chair Higginbotham, Board Member Lawson, Board Member Reed,
Board Member Frey, Board Chair Prather

PLANNING & ZONING BOARD

ITEM-3 Ponds/Borrow Pits- Discussion of requirements for ponds and borrow pits

Land Use Administrator Fleet presented the existing code sections related to ponds and borrow pits and explained that the requirements in the Town can be more restrictive than state or federal requirements. She stated that existing ponds or borrow pits could be brought in compliance with the current code if there are expanded. Expansion can be determined by review of aerial and testimony of neighbors. The Board discussed changes they would like to see to the current code to restrict access by adding fencing requirements.

Motion made to ask the Land Use Administrator to recommend revisions to the Code to require fencing for ponds and borrow pits that would restrict access and to specify the height and material for the fence in the requirements.

Motion made by Board Member Frey, Seconded by Board Vice Chair Higginbotham.
Voting Yea: Board Vice Chair Higginbotham, Board Member Lawson, Board Member Reed,
Board Member Frey, Board Chair Prather

PUBLIC COMMENTS:

None

BOARD MEMBERS CLOSING COMMENTS:

Board Chair Wendy Prather
Board Vice Chair Glenn Higginbotham
Board Member Joretta Lawson
Board Member Charles A. Reed
Board Member Harold "Skip" Frey
No Comments.

LAND USE ADMINSTRATOR:

Land Use Administrator Janis Fleet
No Comment.

LEGAL COMMENTS:

Town Attorney Christian Waugh
No comment.

ADJOURNMENT

There being no additional business, the meeting adjourns at 7:30 PM

Approved this 5 day of November, 2019, by the Hilliard Planning &
Zoning Board, Hilliard, Florida.



Wendy Prather
Planning & Zoning Board Chair