

HILLIARD PLANNING AND ZONING BOARD MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

BOARD MEMBERS

Wendy Prather, Chair
Charles A. Reed, Vice Chair
Josetta Lawson
Harold "Skip" Frey
Dallis Hunter

LAND USE ADMINISTRATOR

Janis Fleet, AICP

TOWN ATTORNEY

Christian Waugh

Minutes

Tuesday, December 1, 2020 at 7:00 PM

Call to Order

Prayer and Pledge of Allegiance

Roll Call

PRESENT

Board Chair Wendy Prather
Board Vice Chair Charles Reed
Board Member Harold "Skip" Frey

ABSENT

Board Member Dallis Hunter
Board Member Josetta Lawson

PUBLIC HEARING - None

REGULAR MEETING

ITEM-1 Additions/Deletions to the Agenda

No Additions/Deletions to the Agenda.

MINUTES

ITEM-2 November 3, 2020 – Regular Meeting

Motion made by Board Member Frey, Seconded by Board Vice-Chair Reed.

Voting Yea: Board Vice-Chair Reed, Board Member Frey, and Board Chair Prather.

PLANNING & ZONING BOARD

ITEM-3 Planning & Zoning Board Member Appointment

Land Use Administrator Fleet stated that Board Chair Prather and Board Member Hunter's terms end December 2020 and the Board needs to make a recommendation to the Council to reappoint Mrs. Prather and Mr. Hunter for another three-year term.

Motion to recommend to the Town Council to reappoint Wendy Prather and Dallis Hunter to another three year term on the Planning and Zoning Board.

Motion made by Board Vice Chair Reed, Seconded by Board Member Frey.

Voting Yea: Board Vice-Chair Reed, Board Member Frey and Board Chair Prather.
Absent: Board Member Lawson and Board Member Hunter.

ITEM-4 Discussion of Land Development Regulations

Land Use Administrator Fleet updates the Board on the process for the adoption of the Comprehensive Plan and the requirement to update the Town's Land Development Regulations to be in compliance with the Comprehensive Plan within in 1 year of adoption.

Ms. Fleet and the Board continue their review of the Land Development Regulations. Ms. Fleet discusses the chart of uses by zoning district and Future Land Use Map designation and the items with a P are for Permitted and E is for Special Exception.

PUBLIC COMMENTS:

Lisa Purvis, Town Clerk invites Board Members to Council President John Beasley's 20 year anniversary celebration on December 3rd at 6:00 p.m.

BOARD MEMBERS CLOSING COMMENTS:

Chair Wendy Prather – None.
Vice Chair Charles A. Reed – None.
Board Member Harold "Skip" Frey – None.
Board Member Joretta Lawson – Absent.
Board Member Dallis Hunter – Absent.

LAND USE ADMINSTRATOR:

Land Use Administrator Janis Fleet

Communicated with the Nassau County Planning Department on school capacity and thanked Board Member Frey for representing the Town on the School Land Growth Committee.

The Whisper Ridge PUD will be on the agenda for their January 5, 2021 meeting.

The Comprehensive Plan was reviewed by the State and they had no comments.

LEGAL COMMENTS:

Town Attorney Christian Waugh – Absent

ADJOURNMENT

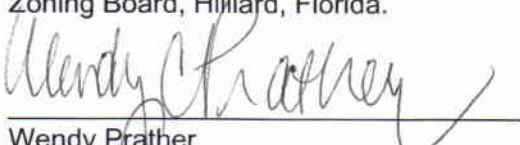
There being no additional business, the meeting adjourns at 7:58 p.m.

Motion made by Board Member Frey, Seconded by Vice Chair Reed.

Voting Yea: Board Member Frey, Vice Chair Reed and Board Chair Prather.

Absent: Board Member Lawson and Board Member Hunter.

Approved this 5th day of Jan, 2021, by the Hilliard Planning & Zoning Board, Hilliard, Florida.


Wendy Prather
Planning & Zoning Board Chair