

HILLIARD PLANNING AND ZONING BOARD MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

BOARD MEMBERS

Wendy Prather, Chair
Charles Reed, Vice Chair
Josetta Lawson
Harold "Skip" Frey
Dallis Hunter

ADMINISTRATIVE STAFF

Janis Fleet, AICP

TOWN ATTORNEY

Christian Waugh

AGENDA

TUESDAY, JUNE 1, 2021, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Planning & Zoning Board regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Land Use Administrator. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.

WE WILL AVOID PERSONAL ATTACKS.

"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

CHAIR

To call on members of the audience wishing to address the Board on matters not on the Agenda.

PUBLIC HEARING

ITEM-1

Special Exception No. 20210416 – Parcel ID #17-3N-24-2020-0057-0000

Project Name: Pine Street RV Park – 3714 Raven Drive

Application filed by: Brad Wester, Authorized Agent on behalf of Hilliard, LLC, Property Owners.

Application requesting: Approval of Special Exceptions to allow a Recreational Vehicle Park.

Reason requested: A Special Exception is required for the RMH Zoning District for an RV Park.

Disclosure of Ex Parte Communication

Open Public Hearing

Call for Public Comment

Close Public Hearing on Special Exception No. 20210416

Planning and Zoning Board Discussion and Action

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

ITEM-3 Planning & Zoning Board approval of the Minutes from the May 4, 2021 Regular Meetings.

ITEM-4 Major Subdivision No. 20210517 – Parcel ID #17-3N-24-2020-0023-0360 Preliminary Plat/ Re-Plat – Kristie Circle and County Road 108
Application filed by: Ben Buchanan, Authorized Agent on behalf of Sowers Seeds Investments, LLC, Property Owner.
Application Requesting: Re-Platting 11 smaller lots into 3 larger lots that meet the R-3 Zoning District requirements.

ITEM-5 Site Clearing/Site Work Permit No. 20210517 – Parcel ID #08-3N-24-2380-0125-0010
Application filed by: S.E. Jones Construction, LLC, Scott & Donna Jones, Property Owner.
Application Requesting: Clearing and Removing trees on the property.

ITEM-6 Discussion of Land Development Regulations

ADDITIONAL COMMENTS

PUBLIC

BOARD MEMBERS

LAND USE ADMINISTRATOR

TOWN ATTORNEY

ADJOURNMENT

The Town may take action on any matter during this meeting, including items that are not set forth within this agenda.

TOWN COUNCIL MEETINGS

The Town Council meets the first and third Thursday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk’s Office upon request.

PLANNING & ZONING BOARD MEETINGS

The Planning & Zoning Board meets the first Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in the Town Hall Council Chambers located at 15859 West County Road 108. Video and audio recordings of the meetings are available in the Town Clerk’s Office upon request.

MINUTES & TRANSCRIPTS

Minutes of the Planning & Zoning Board meetings can be obtained from the Town Clerk’s Office. The Meetings are usually recorded but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

TOWN WEBSITE & YOUTUBE MEETING VIDEO

The Town’s Website can be access at www.townofhilliard.com . Live & recorded videos can be access at www.youtube.com search - Town of Hilliard, FL.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Town Clerk’s Office at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.

APPEALS

Pursuant to the requirements of Section 286.0105, Florida Statues, the following notification is given: If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC PARTICIPATION

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any “proposition” before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Board Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the Planning & Zoning Board. The exchanges must be disclosed by the Planning & Zoning Board so the public may respond to such exchanges before a vote is taken.

2021 HOLIDAYS

TOWN HALL OFFICES CLOSED

- 1. Martin Luther King, Jr. Day Monday, January 18, 2021
- 2. Memorial Day Monday, May 31, 2021
- 3. Independence Day Monday, July 5, 2021
- 4. Labor Day Monday, September 6, 2021
- 5. Veterans Day Thursday, November 11, 2021
- 6. Thanksgiving Day Thursday, November 25, 2021
- 7. Friday after Thanksgiving Day Friday, November 26, 2021
- 8. Christmas Eve Thursday, December 23, 2021
- 9. Christmas Day Friday, December 24, 2021
- 10. New Year’s Eve Thursday, December 30, 2021
- 11. New Year’s Day Friday, December 31, 2021