

HILLIARD PLANNING AND ZONING BOARD MINUTES

HILLIARD TOWN HALL/COUNCIL CHAMBERS
POST OFFICE BOX 249

15859 WEST COUNTY ROAD 108
HILLIARD, FL 32046

CHAIRWOMAN Wendy Prather	VICE-CHAIR Glenn Higginbotham	LAND USE ADMINISTRATOR Bernita Dinwiddie
ATTORNEY Christian Waugh	MEMBER Charles A. Reed	MEMBER Josetta Lawson
		MEMBER Harold "Skip" Frey

REGULAR MEETING TUESDAY, APRIL 2, 2019 @ 7PM

Call to order
Prayer and Pledge of Allegiance
Roll Call

Chair Wendy Prather	Present
Vice Chair Glenn Higginbotham	Present
Board Member Josetta Lawson	Present
Board Member Charles A. Reed	Present
Board Member Harold "Skip" Frey	Present
Land Use Administrator Bernita Dinwiddie	Present
Town Attorney Christian Waugh	Present

Chair Wendy Prather opens the meeting at 7:01 PM.

1. ADDITIONS OR DELETIONS TO THE AGENDA:

None.

2. APPROVAL OF MINUTES:

Motion to approve the March 5, 2019 public hearing and regular meeting minutes.

Motion	Result	M	2 nd	SF	CR	JL	GH	WP
Approve	Approved	CR	SF	Y	Y	Y	Y	Y

3. OLD BUSINESS:

None.

4. NEW BUSINESS

a. Hardship Special Exception Review – Robert Smith

Mr. Smith was not in attendance at the meeting.

Motion to table Mr. Robert Smith's Hardship Special Exception Review to the May 7, 2019 meeting.

Motion	Result	M	2 nd	SF	CR	JL	GH	WP
Approve	Approved	GH	CR	Y	Y	Y	Y	Y

b. Ordinance No. 2019-03 – Amendment to Chapter 62 Zoning and Land Development Sections 62-67 and 62-360 (Introduction by Town Clerk)

AN ORDINANCE AMENDING CHAPTER 62 ZONING AND LAND DEVELOPMENT REGULATIONS OF THE HILLIARD TOWN CODE; AMENDING SECTION 62-67 DESTRUCTION OF A NONCONFORMING USE BUILDING; AMENDING SECTION 62-360 RESIDENCES DESTROYED BY ACTS OF GOD; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk, Lisa Purvis explains why this amendment was proposed. Town Clerk, Lisa Purvis states that the ordinance is being presented to the Town Council at their April 4, 2019, regular meeting for the first reading and that a Public Hearing before the Planning & Zoning Board would be held at the May 7, 2019, regular meeting. Then if approved on first reading the Town Council would hold a second Public Hearing at their May 16, 2019, regular meeting and at that time the Planning & Zoning Board would make their recommendation to the Town Council.

5. PUBLIC COMMENTS:

None

6. BOARD COMMENTS:

There is a discussion about how to determine if an application for a financial hardship exception should be granted, and if future applicants should be required to sign an affidavit verifying the need for the exception. Town Attorney, Christian Waugh advises that he could create such an affidavit.

Motion to have Town Attorney, Christian Waugh create an affidavit to be signed by future applicants for financial hardship exceptions.

Motion	Result	M	2 nd	SF	CR	JL	GH	WP
Approve	Approved	GH	SF	Y	Y	Y	Y	Y

Town Clerk, Lisa Purvis makes the Board aware that there are hardship exceptions from the past that are not currently being reviewed every two years. That there are currently only six hardship exceptions that are being reviewed. Town Clerk, Lisa Purvis further discusses the possibility of dismissing the outstanding exceptions and moving forward with requiring applicants to sign a financial affidavit or provide a medical letter from their attending physician when applying for a hardship exception. Also, requiring hardship exception at their review to provide a new financial affidavit or medical letter. This item is to be placed on the May 7, 2019 meeting agenda with a list of the outstanding hardship exceptions and supporting documentation.

7. CLOSE REGULAR MEETING:

There being no additional business, the meeting adjourns at 7:40 p.m.

Approved this 7th day of May, 2019, by the Hilliard Planning & Zoning Board, Hilliard, Florida.



Wendy Prather
Planning & Zoning Board Chair