

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Kyle Malucci, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

Minutes

Thursday, August 1, 2019 at 7:00 PM

Call to Order

Roll Call

Prayer and Pledge of Allegiance

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Motion to add Item -14 Nassau County School Board Transportation Department Agreement with Hilliard Parks & Recreation for the afterschool program.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

PAYABLES

ITEM-2 July 2019 \$114,318.16

Motion made by Councilman Pickett, Seconded by Councilwoman Bishop.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

Emergency motion to approve Water Technology, Inc. invoice in the amount of \$13,800 for repairs on 8" sewer gravity main & manhole at Missouri Street and W. Second Avenue.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

MINUTES

ITEM-3 07-08-2019 Regular Meeting

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

PRESENTATION

ITEM-4 Western Nassau Heritage Preservation Initiative Update – Ms. Adrienne Burke

Nassau County Planning Director, Adrienne Burke speaks on the Western Nassau Heritage Preservation Initiative and the growth trends of Nassau County. According to the Census Bureau Nassau County is 25th is the Nation for growth population. Updates the Council on the Western Nassau Visioning Plan.

TOWN COUNCIL

ITEM-5 Resolution No. 2019-12 – Nassau County Comprehensive Emergency Management Plan (CEMP) 2019-2023
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, ENDORSING THE 2019-2023 NASSAU COUNTY COMPREHENSIVE EMERGENCY MANAGEMENT PLAN; AND PROVIDING FOR AN EFFECTIVE DATE.

Nassau County Emergency Management Director, Greg Foster speaks about the Comprehensive Emergency Management Plan.

Motion to adopt Resolution No. 2019-12 endorsing 2019-2023 Nassau County Comprehensive Emergency Management Plan with an effective date of August 1, 2019.

Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ITEM-6 Agenda Item Request – Septic Tank Exception – Mr. Michael Franklin

Councilwoman Bishop announces that she will be abstaining from voting, due to Michael Franklin being her father, and request to fill out a Memorandum of Voting Conflict form.

Motion to grant a septic tank exception to Mr. Michael Franklin for Block 196, Lots 1-4, located on Kentucky Street.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Council President Beasley
Abstaining: Councilwoman Bishop.

ITEM-7 Ordinance No. 2019-07 – Amending Chapter 62 Section 62-287 Zoning & Land Development Regulations Code
First Reading & Set Public Hearing
AN ORDINANCE AMENDING CHAPTER 62 ZONING AND LAND DEVELOPMENT REGULATIONS OF THE HILLIARD TOWN CODE; AMENDING SECTION 62-287 MOBILE HOME DISTRICT RMH; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion to adopt on first reading Ordinance No. 2019-07. Planning & Zoning Board Public Hearing is set for September 3, 2019 and Town Council Public Hearing is set for September 19, 2019.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ITEM-8 Ordinance No. 2019-08 – Amending Chapter 62 Section 62-355 Zoning & Land Development Regulations Code
First Reading & Set Public Hearing
AN ORDINANCE AMENDING CHAPTER 62 ZONING AND LAND DEVELOPMENT REGULATIONS OF THE HILLIARD TOWN CODE; AMENDING SECTION 62-355 MOBILE HOMES AND TEMPORARY OFFICES; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion to adopt on first reading Ordinance No. 2019-08. Planning & Zoning Board Public Hearing is set for September 3, 2019 and Town Council Public Hearing is set for September 19, 2019.

Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ITEM-9 Ordinance No. 2019-04 – Temporary Moratorium Medical Marijuana – Discussion of Expiration Date September 1, 2019

Council discusses and decides to table to the next agenda and to prepare another ordinance extending the moratorium another six months and at that time decide to adopt on first reading or not.

ITEM-10 Set Tentative Millage Rate & Public Hearing – Fiscal Year 2019-2020

Motion to set the 2019-2020 fiscal year tentative millage rate at 2.160.

Motion made by Councilwoman Bishop, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop
Voting Nay: Council President Beasley

ITEM-11 Capital Purchase Approval Change Order – Sidewalk Replacement – Public Works Department

Motion to approve Stetson Development Company change order in the amount of \$3,818.90, for work that has already been completed.

Motion made by Council Pro Tem Sims, Seconded by Councilwoman Bishop.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ITEM-12 Employee Termination – Parks & Recreation Department

Motion to not continue employment of Destin Reliford as Parks & Recreation Kid Attendant from probation to regular part-time.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ITEM-13 Building Inspector Termination / Resignation

Motion to accept Building Inspector, Gary Larson's resignation as the Town Building Inspector effective July 26, 2019 and to advertise the position and set a workshop to

interview for potential candidates at 6:00 p.m. prior to the August 15, 2019 regular meeting.

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop, Council President Beasley

Town Clerk Lisa Purvis advises that an interim inspector has been hired until a contract can be approved for building inspection services and this item will be on the August 15, 2019 agenda following the workshop.

ITEM-14 Nassau County School Board Transportation Department agreement with Hilliard Parks & Recreation

Motion to accept Nassau County School Board Transportation Department Agreement with Hilliard Parks & Recreation for afterschool program transportation at the same cost as the prior year \$270 per month for ten months, August 2019 through May 2020.

Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop, Council President Beasley

PUBLIC COMMENTS:

Mr. Glenn Higginbotham of 3754 Wade Drive comments about Nassau County's growth projections and thanks the Public Works Department for the repair of the hydrant across from the Dixie Hotel.

Mr. Michal Franklin thanks the Pubic Works Department for the drainage work behind the Hilliard Elementary School and the tree trimming on Sixth Street.

MAYOR & COUNCIL CLOSING COMMENTS:

Mayor Vanzant

August Meetings:

Monday, 08-01-2019 @ 7PM	Regular Meeting (Set Tentative Millage Rate)
Monday, 08-05-2019 @ 6PM	Workshop (Budget – General & Capital)
Thursday, 08-15-2019 @ 7PM	Regular Meeting
Monday, 08-19-2019 @ 6PM	Workshop (Budget – Fire/Rec & Capital)
Monday, 08-26-2019 @ 6PM	Workshop (Budget – Streets/W&S & Capital)

States a citizen commented on the grass maintenance behind the Hilliard Elementary School and thanked the Public Works Department.

Council Pro-Tem Sims

Thanks the Street Department for maintaining the ditches, mosquito control and appreciates the employees.

Councilman Pickett

Concern about the new hydrant at Winn Dixie, the bolsters are laying on the ground. Thanks employees for a good job.

Councilman Wollitz

Thank the Public Works Department for limb cleanup and repairing sidewalks.

Council President Bishop

Go Public Works, keep up the good work.

ADMINISTRATIVE STAFF COMMENTS:

Town Clerk Lisa Purvis

No comment.

Public Works Director Richie Rowe

Thanks the Council for funds to move ahead and make the Town better.

Parks & Recreation Director Malucci

Absent due to Leadership Nassau orientation.

LEGAL COMMENTS:

Town Attorney Christian Waugh

No comment.

ADJOURNMENT

There being no additional business, the meeting adjourns at 8:20 p.m.

Approved this 15th day of August 2019, by the Hilliard Town Council,
Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Floyd L. Vanzant
Mayor