

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Kyle Malucci, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

Minutes

Thursday, January 2, 2020 at 7:00 p.m.

Call to Order

Roll Call

Prayer and Pledge of Allegiance

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Motion to add additional payables to Item-2 Payables totaling \$3,348.96.

Motion made by Council Pro Tem Sims, Seconded by Councilwoman Bishop.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

Motion to add Item-15 DEO Planning Grant – Janis Fleet Contract Amendment

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

PAYABLES

ITEM-2 December 2019 \$42,103.75

Motion to approve payables as amended.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

MINUTES

ITEM-3 12-19-2019 Regular Meeting

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ORGANIZATION

ITEM-4 Organization of Office

- Council President
- Council Pro Tem

Motion to retain Council Member, John Beasley as Council President and Council Member, Kenny Sims as Council Pro Tem.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ITEM-5 Organization of Departments

- Street Department Commissioner
- Recreation Department Commissioner
- Fire Department Commissioner
- Airpark Department Commissioner
- Water & Sewer Department Commissioner

Motion to retain each Council Member as follows:
Council Pro Tem Sims as Street Department Commissioner
Council President Beasley as Recreation Department Commissioner
Councilman Pickett as Water & Sewer Department Commissioner
Councilman Wollitz as Fire Department Commissioner
Councilwoman Bishop as Airpark Department Commissioner

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

TOWN COUNCIL

ITEM-6 Resolution No. 2020-01 – Town of Hilliard 2020 Holidays

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION; ADOPTING RECOGNIZED HOLIDAY DATES FOR THE TOWN OF HILLIARD; AT ITS FIRST MEETING OF THE TOWN COUNCIL HELD IN JANUARY; AS OUTLINED IN THE PERSONNEL POLICY MANUAL; AS IT RELATES TO HOLIDAYS UNDER THE EMPLOYEE BENEFIT PROGRAMS SECTION; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Waugh reads Resolution No. 2020-01, by title.
Motion to adopt Resolution No. 2020-01, Town Closed Holidays.

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ITEM-7 Resolution No. 2020-02 – MLK Walk January 20, 2020
A RESOLUTION AUTHORIZING THE PERMITTING OF A MARTIN LUTHER KING, JR. WALK FOR THE CONCERNED CITIZENS OF HILLIARD, FLORIDA; ON BOTH LOCAL AND COUNTY ROADS, WHICH INCLUDES COUNTY ROAD 108; RESPONSIBILITY FOR TRAFFIC CONTROL; FOR CLAIMS ARISING FROM SUCH EVENT DUE TO ACTION ON THE PART OF OR AUTHORIZED BY THE TOWN; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Waugh reads Resolution No. 2020-02, by title.
Motion to adopt Resolution No. 2020-02, MLK Walk, January 20, 2020.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ITEM-8 Discussion – Town Owned Property Purchase Request – 105x105 West Fifth Street

Motion to advertise Town owned property located on West Fifth Street. With sealed bids due February 20, 2020, no later than 2:00 p.m. with a minimum bid amount of \$10,500.00. Seal bids to be opened at the regular Town Council Meeting that same date at 7:00 p.m.

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ITEM-9 Set Workshop – Possible PUD Apartments & Commercial Project US1 – Mr. Bobby Franklin

Motion to set a workshop on Thursday, January 30, 2020 at 6:00 p.m. for the possible PUD Apartments & Commercial Project US1 with Mr. Bobby Franklin.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ITEM-10 Set Workshop – Town Personnel Policy & Procedures

Motion to set a workshop on Thursday, February 6, 2020 at 6:00 p.m. to discuss Town Personnel Policy & Procedures.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ITEM-11 Set Workshop – Fee Resolutions Review & Discussion

Motion to set a workshop for Fee Resolutions Water & Sewer, Building, and Zoning Rates on Monday, January 13, 2020 at 6:00 p.m. and to place the Resolutions on the agenda for the January 16, 2020 regular meeting.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

PUBLIC WORKS DIRECTOR

ITEM-12 Capital Purchase Approval – WWTP Equipment Shed

Public Works Director Ritchie Rowe explains placement, types of sheds and recommends S&S Steel due to size, price and construction material. Council Pro Tem Sims comments on the 10-year warranty from S&S Steel.

Motion to purchase three (3) sheds from S&S Steel totaling \$28,405.00.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ITEM-13 FPL LED Light Plan – WTP Pecan Street & WWTP Ruby Drive

Public Works Director Ritchie Rowe explains the FPL LED Light Plan for the Water & Waste Water Plants and how the additional monthly cost of \$105.98 for power, pole and maintenance would enhance the lighting around both plants for security purposes.

Motion to approve the FPL LED Light Plan for the Water & Waste Water Plant & additional pole at the Water Plant for the monthly cost of \$105.98.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

PARKS & RECREATION DIRECTOR

ITEM-14 Pool Sand Filter Exchange Replacement

Parks & Recreation Director Kyle Malucci explains the difference in the proposals from each of the commercial pool service companies and recommends Frank's Pool Services Inc.

Motion to accept proposal from Frank's Pool Services Inc. in the amount of \$6,327.00.

Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ADDITIONS:

ITEM-15 DEO Planning Grant – Janis Fleet Contract Amendment

Town Clerk Lisa Purvis explains the contract amendment and how it would benefit the Town by having Mrs. Janis Fleet, Land Use Administrator also act as our DEO Planning Grant Administrator.

Motion to amend Janis Fleet of Fleet & Associates Architects/Planners, Inc. contract with the Town of Hilliard to include DEO Planning Grant Administrator.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

PUBLIC COMMENTS:

No comment.

MAYOR & COUNCIL CLOSING COMMENTS:

Mayor Vanzant

Ask to meet with the Town Clerk, Public Works Director and Parks & Recreation Director on Tuesday, January 7, 2020 at 10:00 a.m.

January Meetings:

Tuesday, 01-07-2020 @ 6PM	Joint Workshop (Whisper Ridge PUD)
Monday, 01-13-2020 @ 6PM	Workshop (Fee Resolutions)
Thursday, 01-16-2020 @ 6PM	Workshop (Public Community #2)
Thursday, 01-16-2020 @ 7PM	Public Hearing & Regular Meeting
Thursday, 01-30-2020 @ 6PM	Workshop (Mixed Use PUD)

February Meetings:

Tuesday, 02-04-2020 @ 6PM	Joint Workshop (Public Community P&Z)
Thursday, 02-06-2020 @ 6PM	Workshop (Personnel Policy)
Thursday, 02-06-2020 @ 7PM	Regular Meeting
Thursday, 02-20-2020 @ 7PM	Regular Meeting

Council Pro Tem Sims

Hopes everyone had a good Christmas & a Happy New Year.

Council President Beasley

Hopes everyone has a good 2020 and that the Doughnut Place is now open!

ADMINISTRATIVE STAFF COMMENTS:

Town Clerk Lisa Purvis

Ask about amending the Parks & Recreation Programming & Fees Resolution to add & include special fees for Military, Senior Citizen & Students promotional items. Council President Beasley suggest discussing it at the workshop set for January 13, 2020. Advises she has been asked about individuals metal detecting on the Town's Mikklesen Estate Property. Town Attorney Waugh will research and advise.

Public Works Director Ritchie Rowe

Advises the lights will be taken off the tree and the tree will be trimmed within the next week.

Parks & Recreation Director Malucci

None

LEGAL COMMENTS:

Town Attorney Christian Waugh

God Bless America!!

ADJOURNMENT

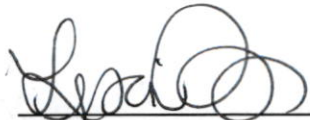
There being no additional business, the meeting adjourns at 7:45 p.m.

Approved this 16th day of January, 2020 by the Hilliard Town Council, Hilliard, Florida.



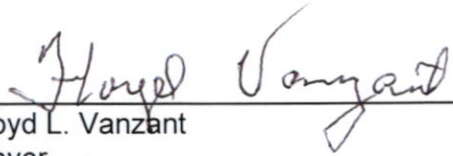
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor