

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Kyle Malucci, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

Minutes

Thursday, April 2, 2020 at 7:00 p.m.

WEBEX PHONE CONFERENCING

Call to Order

Roll Call

Prayer and Pledge of Allegiance

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop
Councilman Lee Pickett

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Motion to set a workshop to discuss restructuring of the Mayor's duties.

Motion made by Councilwoman Bishop, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett,
Councilwoman Bishop, Council President Beasley.

Motion to set a workshop to discuss COVID-19 Pandemic employee pay, return to work
guidelines and/or telecommuting policy.

Motion made by Council President Beasley, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett,
Councilwoman Bishop, Council President Beasley.

PAYABLES

ITEM-2 March 2020 \$160,870.46

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett,
Councilwoman Bishop, Council President Beasley.

MINUTES

ITEM-3 03-19-2020 Regular Meeting

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett,
Councilwoman Bishop, Council President Beasley.

PROCLAMATION

ITEM-4 Water Conservation Month April 2020 – Mr. Geoffrey Samples,
SJRWMD

Town Attorney Waugh reads the April 2020 Water Conservation Month
Proclamation, in its entirety. Mr. Geoffrey Samples with SJRWMD speaks about
water conservation and its benefits.

TOWN COUNCIL

ITEM-5 Sealed Bid Opening Results - Mowing Services Contract

Motion to accept Smart Quality Law Care bid in the amount of \$66,000.00 for the mowing
services contract.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett,
Councilwoman Bishop, Council President Beasley.

ITEM-6 EMERGENCY ORDINANCE NO. 2020-02 – Declaring State of Emergency
**AN EMERGENCY ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF
HILLIARD, FLORIDA, DECLARING A STATE OF EMERGENCY WITHIN THE
TOWN OF HILLIARD IN ACCORDANCE WITH THE DECLARATION OF
EMERGENCY BY THE GOVERNOR; ADOPTING EMERGENCY**

Town Attorney Waugh reads by title Ordinance No. 2020-02, Declaring a State of
Emergency due to the COVID-19 Pandemic.

Motion to approve Emergency Ordinance No. 2020-02, Declaring a State of Emergency
due to the COVID-19 Pandemic.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett,
Councilwoman Bishop, Council President Beasley.

ADDITIONAL ITEM

ITEM-7 Set a Workshop to Discuss Restructuring of the Mayor's Duties.

Town Attorney Waugh explains how the Town Charter and Town Code contradict each
other. Council President Beasley would like to see the Code match the Charter.
Councilman Sims would like to wait until the Council could meet in person to discuss.
Councilman Wollitz would also prefer the workshop be in person. Councilwoman Bishop
states that she would leave it up to the Mayor. Mayor Vanzant would like for this to
proceed so that it could be added to the next election ballot.

Motion to set a workshop for Monday, April 13, 2020 at 6:00 p.m.
Motion made by Councilwoman Bishop. Motion dies for lack of second.

ADDITIONAL ITEM

ITEM-8 Set a Workshop to Discuss COVID-19 Pandemic Employee Pay, Return to Work Guidelines and Telecommuting Policy.

Motion to set a workshop on Tuesday, April 7, 2020 at 6:00 p.m.

Motion made by Councilman Wollitz, Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett, Councilwoman Bishop, Council President Beasley.

PUBLIC COMMENTS:

No public comment.

MAYOR & COUNCIL CLOSING COMMENTS:

Mayor Vanzant

Would like for everyone to stay safe.

April Meetings:

Thursday, 04-02-2020 @ 6PM	Workshop (Mowing Bids)
Thursday, 04-02-2020 @ 7PM	Regular Meeting
Thursday, 04-16-2020 @ 7PM	Public Hearing & Regular Meeting

May Meetings:

Monday, 05-04-2020 @ 6PM	Workshop (Audit)
Thursday, 05-07-2020 @ 7PM	Regular Meeting
Thursday, 05-21-2020 @ 7PM	Regular Meeting

Council Member Callie Bishop

Is praying for everyone to stay safe.

Council President Beasley

Stay safe.

ADMINISTRATIVE STAFF COMMENTS:

Town Clerk Lisa Purvis

Comments on not applying late charges to the water bills and closing the Town Hall drive through window due to the COVID-19 Pandemic. Councilwoman Bishop questions why this was not on the agenda. Town Clerk Purvis advises that the Emergency Order 2020-02 that the Council just passed allows her to do so and was told to wait and bring up during her time but wanted to let the Council know. Councilman Wollitz questions if the convenience fee would be waived. Town Clerk Purvis explains that customers can pay thru the drop box by check, money order or exact cash and a receipt can be mailed upon request. Councilman Sims ask to be kept informed of any changes. Town Attorney Waugh advises if a Department Head or the Mayor makes a change under the Emergency Ordinance Authority, the Mayor or a council member can call a special meeting by giving at least 12 hour notice and a majority vote can override the decision.

Public Works Director Ritchie Rowe

No comment.

Parks & Recreation Director Malucci

Advises the Fitness Center, afterschool care and sports will remain closed. Councilman Wollitz would like to see some of the soccer money refunded since only one game was played. Councilman Sims states if employees are not busy can they help others. Councilman Wollitz would like to keep as many employees busy as possible. Director Malucci will bring back up at the April 16, 2020 meeting to see if there are any additional changes.

LEGAL COMMENTS:

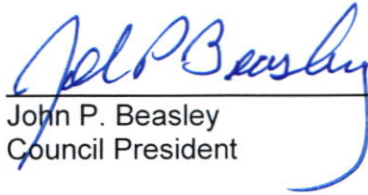
Town Attorney Christian Waugh

No Comment.

ADJOURNMENT

There being no additional business, the meeting adjourns at 8:12 p.m.

Approved this 16th day of April, 2020 by the Hilliard Town Council, Hilliard, Florida.



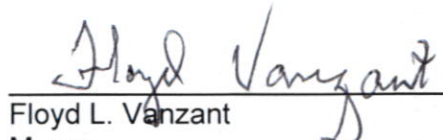
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor