

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Kyle Malucci, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

Minutes

Thursday, April 16, 2020 at 7:00 p.m.

WEBEX PHONE CONFERENCING

Call to Order

Roll Call

Prayer and Pledge of Allegiance

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop
Councilman Lee Pickett

PUBLIC HEARING

ITEM-1

Open Public Hearing on Ordinance No. 2020-01

Temporary Moratorium Medical Marijuana

AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, EXTENDING THAT CERTAIN ORDINANCE NO. 2017-05, KNOWN AS THE "MEDICAL MARIJUANA MORATORIUM ORDINANCE," APPROVED AND ADOPTED BY THE TOWN COUNCIL ON MARCH 2, 2017, FOR A PERIOD OF AN ADDITIONAL SIX MONTHS FROM MARCH 1, 2020 TO SEPTEMBER 1, 2020; PROVIDING FOR THE CONTINUED VALIDITY OF ALL OTHER PROVISIONS OF ORDINANCE NO. 2017-05; AND PROVIDING AN EFFECTIVE DATE.

Call for Public Comment

Close Public Hearing on Ordinance No. 2020-01

Town Attorney Waugh reads by title Ordinance No. 2020-01 Temporary Moratorium Medical Marijuana.

No public input regarding Ordinance No. 2020-01.

Motion to close public hearing on Ordinance No 2020-01 Temporary Moratorium Medical Marijuana.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett,
Councilwoman Bishop, Council President Beasley.

REGULAR MEETING

ITEM-2 Additions/Deletions to Agenda

Motion to add Item-14 Use of Parking Lot at Town Hall as an emergency item.

Motion made by Councilman Pickett Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett,
Councilwoman Bishop, Council President Beasley.

PAYABLES

ITEM-3 April 2020 \$54,833.41

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett,
Councilwoman Bishop, Council President Beasley.

MINUTES

ITEM-4 04-02-2020 Regular Meeting

Council President Beasley advises that Item-7 needs to reflect Councilwoman Bishop making the motion even though it died for lack of second. Town Clerk Purvis states that she will amend the minutes to reflect the correction.

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett,
Councilwoman Bishop, Council President Beasley.

TOWN COUNCIL

ITEM-5 Ordinance No. 2020-01 – Temporary Moratorium Medical Marijuana Second and Final Reading

AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, EXTENDING THAT CERTAIN ORDINANCE NO. 2017-05, KNOWN AS THE "MEDICAL MARIJUANA MORATORIUM ORDINANCE," APPROVED AND ADOPTED BY THE TOWN COUNCIL ON MARCH 2, 2017, FOR A PERIOD OF AN ADDITIONAL SIX MONTHS FROM MARCH 1, 2020 TO SEPTEMBER 1, 2020; PROVIDING FOR THE CONTINUED VALIDITY OF ALL OTHER PROVISIONS OF ORDINANCE NO. 2017-05; AND PROVIDING AN EFFECTIVE DATE.

Town Attorney Waugh reads by title Ordinance No. 2020-01, Temporary Moratorium Medical Marijuana.

Motion to adopt on second and final reading Ordinance No 2020-01, extending the medical marijuana moratorium until September 2020.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett,
Councilwoman Bishop, Council President Beasley.

ITEM-6 Ordinance No. 2020-03 – Amending Chapter 42 Article II Culverts First Reading – Set Public Hearing

AN ORDINANCE AMENDING AND MODERNIZING CHAPTER 42 STREETS, SIDEWALKS AND OTHER PUBLIC PLACES; ARTICLE II CULVERTS; AMENDING SEC. 42-31(C) PERMITS REQUIRED FOR INSTALLATION; AMENDING SEC. 42-33 PIPE SIZE; AND PROVIDING AN EFFECTIVE DATE.

Town Attorney Waugh reads by title Ordinance No. 2020-03, Amending Chapter 42 Article II Culverts.

Motion to adopt on first reading Ordinance No. 2020-03, Amending Chapter 42 Article II Culverts. The Public Hearing is set for May 7, 2020.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett, Councilwoman Bishop, Council President Beasley.

ITEM-7 Planning & Zoning Board Recommendation – Lot Split – Ben Buchanan

Councilman Pickett asks about the two conditions in the Staff Report submitted by Land Use Administrator Janis Fleet and if they had been met, Land Use Administrator Janis Fleet states yes, they had. Councilman Wollitz asks if the two lots have water and sewer service available to service them, Public Works Director Ritchie Rowe states yes.

Motion to approve the recommendation of the Planning and Zoning Board with the two conditions stated in the Land Use Administrator's Staff Report to allow the lot split for Mr. Ben Buchanan.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett, Councilwoman Bishop, Council President Beasley.

ITEM-8 Planning & Zoning Board Resignation – Board Vice-Chair Glenn Higginbotham

Town Clerk Lisa Purvis thanks Mr. Glenn Higginbotham for his many dedicated years of service to the Town of Hilliard. Mayor Vanzant also thanks Mr. Higginbotham for his dedicated service.

Motion to accept Planning & Zoning Board Vice-Chair Glenn Higginbotham's resignation from the Planning & Zoning Board.

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett, Councilwoman Bishop, Council President Beasley.

ITEM-9 Planning & Zoning Board Recommendation of Appoint – Dallis Hunter

Motion to advertise for a Planning & Zoning Board member to give other citizens of the Town an opportunity to serve. Councilwoman Bishop states that she has nothing against Mr. Hunter just feels that others should be given an opportunity to serve.

Motion made by Councilwoman Bishop. Motion dies for lack of second.

Town Attorney Waugh comments that Town Code 62-91 states the Town Council has 60 days to appoint someone to the vacated seat on the Planning & Zoning Board, but the recommender should be heard first before a motion is made. Town Clerk Lisa Purvis states that she recommends Mr. Dallis Hunter and that he would be an asset to the Board. Council President Beasley agrees. Councilwoman Bishop states that she does not have a problem with Mr. Hunter but feels the position should be advertised to give others an opportunity.

Motion to appoint Mr. Dallis Hunter to the Planning & Zoning Board.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett,
Council President Beasley.
Voting Nay: Councilwoman Bishop

ITEM-10 Land Use Administrator - Quarterly Report January – March 2020 – Janis Fleet

Land Use Administrator Janis Fleet gives her quarterly Land Use Report. Councilwoman Bishop asks if there are any applications for PUD submitted at this time, Mrs. Fleet states that the Whisper Ridge PUD had some title issues prior to the COVID-19 which had delayed them from submitting their application. Mrs. Fleet further states that there has been an application submitted for apartments that she is currently reviewing and that she will glad to send out the development process to anyone that would like it.

ITEM-11 Building Inspector – Quarterly Report January – March 2020 – Larry Hogan

Building Inspector Larry Hogan is absent. Town Clerk Lisa Purvis states that she has sent out the report that was generated by staff for Mr. Hogan and if anyone has any questions that she would get them to Mr. Hogan to answer. No comments.

ITEM-12 Code Enforcement – Quarterly Report January – March 2020 – Del Miley

Code Enforcement Officer Del Miley gives his quarterly Code Enforcement Report. No comments.

PUBLIC WORKS DIRECTOR

ITEM-13 Capital Purchase Approval – 20 Loads of Asphalt Millings

Motion to approve the capital purchase of 20 loads of asphalt millings at \$450.00 per load for the total amount of \$9,000.00 to cover the following streets:

Florida Avenue – between First Street and New Front Street
Iowa Street – between New Front Street and First Street
Third Ave – between Montana Street and Kentucky Street
Indiana Street and Sixth Avenue area
Orange Street – between Fourth Street and Sixth Street

Motion made by Councilwoman Bishop, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett,
Councilwoman Bishop, Council President Beasley.

ADDITIONAL ITEM

ITEM-14 Use of Town Hall Parking Lot – Councilman Pickett

Councilman Pickett advises the Council that a group that call themselves the Hilliard Helping Hands would like to use the Town Hall parking lot to give away 1,000 chick dinners to anyone that wants them. They want to do this on Saturday, April 25, 2020 at 1:00 p.m. and any help would be greatly appreciated. Councilman Pickett states that they had permission to do this up on US Hwy 1 but felt that it would be safer to have cars just pull through and then hand them dinners verses people parking and walking up. Council President Beasley asks how people would go in and out of the parking lot and then suggests how it could be handled. Mayor Vanzant agrees to contact the Nassau County Sherriff's Department to help with traffic control. Council President Beasley states that he will be there to help on Saturday.

Motion to issue a waiver and allow the use of Town Hall's parking lot to Hilliard Helping Hands for the purpose of providing 1,000 free chicken dinners to citizens.
Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett, Councilwoman Bishop, Council President Beasley.

PUBLIC COMMENTS:

Michael Franklin CR 108 Hilliard, FL - Thanks Mr. Glenn Higginbotham for his service of 20 plus years and for his understanding of the Codes and how they apply to citizens!

Charlie Reed 37008 Illinois Street Hilliard, FL – States that he will be at Town Hall on Saturday to help give out the chicken dinners.

Eric Aquilar 13245 Atlantic Blvd, Jacksonville, FL - Reminds everyone that he is still running for Congress and thanks everyone for staying safe.

MAYOR & COUNCIL CLOSING COMMENTS:

Mayor Vanzant

April Meetings:

Thursday, 04-02-2020 @ 6PM	Workshop (Mowing) - WEBEX
Thursday, 04-02-2020 @ 7PM	Regular Meeting - WEBEX
Tuesday, 04-07-2020 @ 6PM	Workshop (Pandemic Policy) - WEBEX
Thursday, 04-16-2020 @ 7PM	Public Hearing & Regular Meeting (Mary J) – WEBEX

May Meetings:

Monday, 05-04-2020 @ 6PM	Workshop (Audit)
Thursday, 05-07-2020 @ 7PM	Public Hearing & Regular Meeting (Culverts)
Thursday, 05-21-2020 @ 7PM	Regular Meeting

Council Pro Tem Kenny Sims

Comments on the great job Mr. Glenn Higginbotham did for the town and how he will be missed.

Council Member Lee Pickett

Will miss Mr. Glenn Higginbotham.

Council Member Jared Wollitz

Thanks Mr. Glenn Higginbotham for his service to the Town.

Council Member Callie Bishop

Thanks Mr. Glenn Higginbotham for his services and hates to see him go.

Council President Beasley

Thanks Mr. Glenn Higginbotham for his service. Would like for everyone to remain safe while everything is starting to reopen after COVID-19. Also notes that the feedback on the phones is a result of having two phones on speaker in the same room.

ADMINISTRATIVE STAFF COMMENTS:

Town Clerk Lisa Purvis

Thanks Mr. Glenn Higginbotham again for his service.

Public Works Director Ritchie Rowe

Thanks Mr. Glenn Higginbotham for his service.

Parks & Recreation Director Malucci

Thanks Mr. Glenn Higginbotham for his service.

LEGAL COMMENTS:

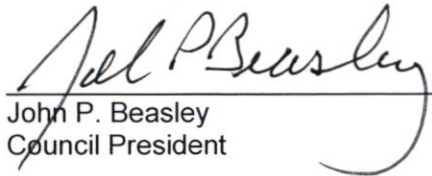
Town Attorney Christian Waugh

Thanks Mr. Glenn Higginbotham for his service. Also states that the Town Council will be having a zoning appeal coming before them on May 21, 2020.

ADJOURNMENT

There being no additional business, the meeting adjourns at 8:00 p.m.

Approved this 7th day of May, 2020 by the Hilliard Town Council, Hilliard, Florida.



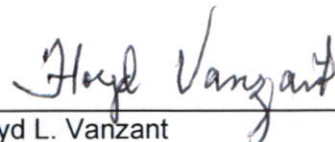
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor