

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor  
John P. Beasley, Council President  
Kenny Sims, Council Pro Tem  
Lee Pickett, Councilman  
Jared Wollitz, Councilman  
Callie Kay Bishop, Councilwoman

## STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## Minutes

Tuesday October 13, 2020 at 6:00 p.m.

### Microsoft Teams Meeting

Conference ID: 205 421 105#

### Call to Order

### Roll Call

### Prayer and Pledge of Allegiance

### PRESENT

Mayor Floyd Vanzant  
Council President John Beasley  
Council Pro Tem Kenny Sims  
Councilwoman Callie Kay Bishop  
Councilman Lee Pickett  
Councilman Jared Wollitz

### SPECIAL MEETING

#### ITEM-1 Emergency Closer of Town Hall Office – October 14, 2020

Motion to close the Town Hall Office Wednesday, October 14, 2020 and for the employees to rapid result COVID tested on Monday morning October 19, 2020 and if negative report to work with the window closed to contact with the public.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

#### ITEM-2 Town Attorney's Email – October 13, 2020

Following further discussion regarding an email sent today by Town Attorney Waugh the following items are decided:

Motion to have Christian Hoyle who currently provides janitorial services to the Town go in and CODID clean the Town Hall Building and the Sewer Plant Building on Saturday, October 17, 2020.

Motion made by Council Pro Tem Sims, Seconded by Councilwoman Bishop.  
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

Motion to extend the suspension of late fees an additional 30 days due to the Town Hall Office closing due to COVID October 14, 2020 – October 30, 2020. The suspension of late fees will expire on Monday, November 16, 2020.

Motion made by Councilwoman Bishop, Seconded by Council Pro Tem Sims.  
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

**ITEM-3** EMERGENCY ORDINANCE NO. 2020-02  
AN EMERGENCY ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, DECLARING A STATE OF EMERGENCY WITHIN THE TOWN OF HILLIARD IN ACCORDANCE WITH THE DECLARATION OF EMERGENCY BY THE GOVERNOR; ADOPTING EMERGENCY REGULATIONS TO ADDRESS PREPARATION, MANAGEMENT, AND MITIGATION OF THE COVID-19 THREAT; PROVIDING FOR NON-CODIFICATION, SEVERABILITY, AN EFFECTIVE DATE, AND AN EXPIRATION DATE.

**ITEM-4** EMERGENCY ORDINANCE NO. 2020-XX  
AN EMERGENCY ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, CREATING A PANDEMIC PAY POLICY, TELECOMMUTING POLICY, AND RETURN TO WORK GUIDELINES AS A PART OF THE TOWN OF HILLIARD'S PERSONNEL POLICY DURING THE COVID-19 EMERGENCY; PROVIDING FOR NON-CODIFICATION, SEVERABILITY, AN EFFECTIVE DATE, AND AN EXPIRATION DATE.

Motion to table Emergency Ordinance No. 2020-XX Pandemic Pay Policy to Thursday, October 15, 2020, following a lengthy review and discussion.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.  
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

**ITEM-5** EMERGENCY ORDINANCE NO. 2020-05  
AN EMERGENCY ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, CREATING A RETURN TO WORK POLICY AS A PART OF THE TOWN OF HILLIARD'S PERSONNEL POLICY DURING THE COVID-19 EMERGENCY; PROVIDING FOR NON-CODIFICATION, SEVERABILITY, AN EFFECTIVE DATE, AND AN EXPIRATION DATE.

**PUBLIC COMMENTS:**

No public comments.

**MAYOR & COUNCIL CLOSING COMMENTS:**

No comments.

**ADMINISTRATIVE STAFF COMMENTS:**

**Town Clerk Lisa Purvis**

No comments.

**Public Works Director Ritchie Rowe**

Absent

**Parks & Recreation Director Gabe Whittenburg**

No Comments.

**LEGAL COMMENTS:**

**Town Attorney Christian Waugh**

Town Attorney Waugh had to leave the meeting at 7:00 p.m.

Assistant Town Attorney Morgan Fayocavitz remained present and has not comments.

**ADJOURNMENT**

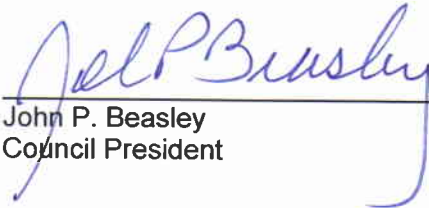
There being no additional business.

Motion to adjourn the meeting at 7:13 p.m.

Motion made by Council Pro Tem Sims. Seconded by Council President Beasley.

Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilman Pickett, Councilwoman Bishop and Council President Beasley.

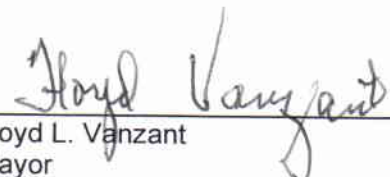
Approved this 15<sup>th</sup> day of November 2020 by the Hilliard Town Council,  
Hilliard, Florida.

  
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John P. Beasley  
Council President

ATTEST:

  
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Lisa Purvis  
Town Clerk

APPROVED:

  
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Floyd L. Vanzant  
Mayor