

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

Minutes

Thursday, March 18, 2021 at 7:00 PM

Call to Order

Roll Call

Prayer & Pledge of Allegiance

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilwoman Callie Kay Bishop
Councilman Jared Wollitz
Councilman Lee Pickett

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda – EMERGENCY ITEMS ONLY

Motion to add by emergency as Item-5 Discussion of Two Full Regular Meetings per Month.

Motion made by Council President Beasley; Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, and Council President Beasley.

Voting No: Councilwoman Bishop.

PAYABLES

ITEM-2 February 2021 \$44,716.28

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

TOWN COUNCIL

ITEM-3 Building Official Services – Interim Services

Town Clerk Lisa Purvis advises that the Building Official Services proposals from the advertisement are due Thursday, March 25, 2021 by 5:00 p.m., so that the Council would have for the April 1, 2021, regular meeting and that we may could have a workshop prior to at 6:00 p.m. to review the proposals.

Motion to hire Mr. Bryan Higginbotham for Interim Services on an as needed basis on his available days of Tuesday & Thursday afternoons at a flat rate of \$320 per day. Starting April 1, 2021.

Motion made by Council President Beasley, Seconded by Councilman Pickett. Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

Motion to set workshop to review Building Official Services Proposals for Thursday, April 1, 2021 at 6:00 p.m.

Motion made by Council President Beasley, Seconded by Councilman Pickett. Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

ITEM-4 Set Joint Workshop – Town of Hilliard & Town of Callahan at Northeast Florida Fairgrounds – Discussion of Fireworks Display – Monday, March 22, 2021 at 6:00 PM

Motion to set a second joint workshop with the Town of Callahan at the Northeast Florida Fairgrounds for Monday, March 22, 2021 at 6:00 p.m. to further discuss a joint firework display event in July 2021 at the fairgrounds.

Discussion: Councilwoman Bishop advises she will be out of Town on vacation and unable to attend.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims. Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

ITEM-5 Discussion of Two Full Regular Meetings per Month

Motion to set workshop on Monday, March 29, 2021 at 7:00 p.m. to discussion going back to two full regular meetings per month. Also, to review the Town having a consent agenda and changing the format of the current agenda to reduce the length of time for the meetings.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims. Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

PUBLIC COMMENTS:

Michael Franklin of CR 108, Hilliard, Florida address the Council regarding the fact that he likes the one long regular meeting per month and the one short meeting as it allows time to hold workshops on the same night as the second meeting verses having to come in an additional night per month.

Mr. Franklin also advises that he is concerned about the new Whisper Ridge PUD that is going in beside the FAA Center on Kings Ferry Road. That he reached out to Nassau County and they advised even though Kings Ferry Road is a County road that because it is a Town of Hilliard project that is within the Town limits they would have no jurisdiction over what the Town requires of the developer. Mr. Franklin further states that the Town should require that the developer put in a turn lane that without this being a requirement traveling on Kings Ferry Road will be a driving hazard.

MAYOR & COUNCIL CLOSING COMMENTS:

Mayor Vanzant

March Meetings:

Monday, 03-08-2021 @ 7PM	Workshop (Town Clean Up)
Thursday, 03-18-2021 @ 6PM	Workshop (P&R Director & Add TH Employee)
Thursday, 03-18-2021 @ 7PM	Regular Meeting (PAYABLES ONLY)
Monday, 03-22-2021 @ 6PM	Joint Workshop (Fireworks at Fair Grounds)
Monday, 03-29-2021 @ 6PM	Workshop (Audit)
Monday, 03-29-2021 @ 7PM	Workshop (Meetings & Agenda)

April Meetings:

Thursday, 04-01-2021 @ 6PM	Workshop (Building Official Contract)
Thursday, 04-01-2021 @ 7PM	Public Hearing & Regular Meeting
Thursday, 04-15-2021 @ 7PM	Regular Meeting (PAYABLES ONLY)

Councilwoman Bishop

Advises that she is also concerned about the Whisper Ridge PUD turn lane off Kings Ferry Road. Town Clerk Lisa Purvis advises that she will check into and reach out to Janis Fleet and get back with everyone prior to the April 1, 2021, Regular Meeting.

Council President Beasley

Advises that he will be having surgery on May 4, 2021 so he will be out the May 6, 2021 meeting and a few more.

ADMINISTRATIVE STAFF COMMENTS:

Town Clerk Lisa Purvis

Advises about the three bid openings that were held yesterday and today for the CDBG Water Main Replacement and the Oxford Street Lift Station Generator, the Gravity Sewer Pine on Fourth Street, and the Mowing of Town Right of Ways. The right of way mowing lowest bid was less than last year's contract, but the other two projects were slightly over budget and that Tim Norman with Mittauer & Associates, Inc. will be at the April 1, 2021 meeting to go over with the Town.

Reads a thank you letter from Relay for Life of Nassau County Event Lead, Ms. Wanda Nichols to the Town of Hilliard thanking the Town for its continued donation.

States that she has emailed out to everyone regarding Rev. Ted and Judith Heglund's retirement party.

Also advises, Keep Nassau Beautiful Executive Director Ms. Lynda Bell reached out to her right before tonight's workshop to advise that she had not heard back from Waste

Management regarding the compactors and if they would be able to sponsor or even have them available if the Town were to have their clean up on April 10th. Ms. Bell was advised that we would just try next year when COVID is hopefully behind us so that we could go back to a regular clean up cook out and all.

Public Works Director Ritchie Rowe

Advises that Council President Beasley came by the plant yesterday and had a tour and that welcomes anyone that would like to come by to do so. Council President Beasley commented that he really enjoyed it and really liked the new buildings that the Town had installed.

Parks & Recreation Director Gabe Whittenburg

Had to leave the meeting early to go back to the Town Gym for gymnastics.

LEGAL COMMENTS:

Town Attorney Christian Waugh

Absent.

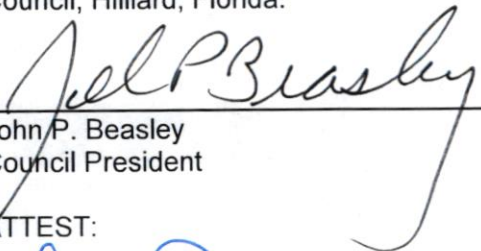
ADJOURNMENT

There being no additional business.

Motion to adjourn the meeting at 7:50 p.m.


Motion made by Council Pro Tem Sims. Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop and Council President Beasley.

Approved this 15th day of April, 2021 by the Hilliard Town Council, Hilliard, Florida.



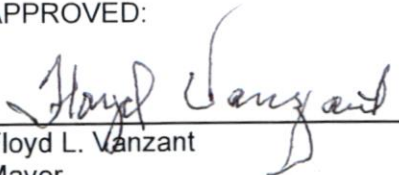
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor