

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

Agenda

Thursday, April 15, 2021 at 7:00 PM

Call to Order
Roll Call
Prayer & Pledge of Allegiance

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

PAYABLES

ITEM-2 Town Council approval of the March 2021 Payables.

MINUTES

ITEM-3 Town Council approval of the Minutes from the April 1, 2021 Regular Meetings.

ITEM-4 Town Council approval to award CDBG 20 NR Water Main Replacement project contingent upon approval by the Department of Economic Opportunity and the Town Attorney, as well as receipt of proper bonds and insurance certificates, to the low bidder DB Civil Construction, LLC total award amount \$669,300.00.

Town Engineer – Tim Norman, Mittauer & Associates, Inc.

ITEM-5 Town Council approval to award Gravity Seer Overflow Pipe on 4th Street project contingent upon approval by the Town Attorney, as well as receipt of proper bonds and insurance certificates, to the low bidder The Kenton Group, Inc. d/b/a Baldwin's Quality Plumbing total award amount \$110,075.00 (Base Bid and Additive Alternate).

Town Engineer – Tim Norman, Mittauer & Associates, Inc.

ITEM-6 Town Council approval of a Joint Fireworks Display between the Town of Hilliard & Town of Callahan to be held at the Northeast Florida Fairgrounds on Saturday, July 3, 2021 and to contract with Kynex, Inc. with each Town paying \$12,800.00 instead of \$11,450.00 and instead of the business group

paying the difference of \$2,700.00, for both Town's to split the entire show totaling \$25,600.00.

Council President – John Beasley

ITEM-7

Town Council approval of Land Use Administrator Quarterly Report for the period ending March 31, 2021.

Land Use Administrator – Janis Fleet, AICP

ITEM-8

Town Council approval of Code Enforcement Quarterly Report for the period ending March 31, 2021.

Code Enforcement Officer – Del Miley

ITEM-9

Request for Town Council review of Public Works salaries per September 21, 2020, Council Meeting, Item-6 Employee Bonuses and Benefits.

Public Works Director – Ritchie Rowe

ITEM-10

Town Council approval to set a Workshop to discuss the Town of Hilliard's Building Permit Fees and Nassau County's Building Permit Fees & Exemptions.

Town Clerk – Lisa Purvis, MMC

ITEM-11

Town Council approval of Resolution No. 2021-10 – a Resolution by the Hilliard Town Council of the Town of Hilliard, Florida; amending Resolution No. 2021-03; setting forth the Rules & Regulations; Programs & Fees; and Facilities & Properties for the Town of Hilliard Parks & Recreation Department; providing an effective date.

Parks & Recreation Director – Gabe Whittenburg

ITEM-12

Town Attorney update regarding Medical Marijuana Permanent Regulation Ordinance permitting treatment centers, but the regulations shall in large part be no more onerous than those against pharmacies.

Town Attorney – Christian Waugh

CLOSING COMMENTS

• **PUBLIC**

- Informational items or Emergency (consent/vote) Audience members that address the Council shall speak from the podium.
- Each speaker shall state their name and place of residence and speak on Town matters only.
- No comments from Council or audience during speaker's time.
- Council may make comments and ask questions before speaker leaves the podium.
- Audience will be given time at podium for comments and questions as granted by Chairman. (The Chairman can limit time of each speaker to 3 minutes.)

• **MAYOR & COUNCIL**

- Mayor Floyd L. Vanzant
- Council Pro Tem Kenny Sims
- Council Member Lee Pickett
- Council Member Jared Wollitz
- Council Member Callie Kay Bishop
- Council President John P. Beasley

• **ADMINISTRATIVE STAFF**

- Town Clerk Lisa Purvis
- Public Works Director Richie Rowe
- Parks & Recreation Director Gabe Whittenburg
- **LEGAL**
 - Town Attorney Christian Waugh

REQUIREMENTS

PURSUANT TO THE REQUIREMENTS OF F.S. 286.0105, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

ADDRESSING THE COUNCIL

Individuals or groups may address comments to the Town Council at any Regular Meeting by following the established procedures. The maximum allotted time for a presentation is three (3) minutes per person. A speaker's time may not be allocated to others. The Council will permit individuals' comments on agenda items at the time the item is under consideration. Individuals must complete a form located next to the printed agendas in the Council Chambers. Thirty minutes will be set-aside at the end of the meeting for public discussion on non-agenda items.

ADJOURNMENT

Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the Town Clerk at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.