

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Floyd L. Vanzant	<u>COUNCIL PRESIDENT</u> John P. Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Callie Kay Bishop Lee Pickett Jared Wollitz
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<u>TOWN ATTORNEY</u> Christian Waugh	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> Richie Rowe
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AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, February 21, 2019 @ 7PM
 - Roll Call

Mayor Floyd L. Vanzant	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilwoman Callie Kay Bishop	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

ITEM-2 Additions/Deletions to Agenda

Council President Beasley would like to delete Item-12, Item-13, and Item-14. Motion to delete Item-12, Approval of LED Gym Lighting – Town Gym, Item-13, Approval of Signs Purchase – Parks & Recreation Buildings, and Item-14, Approval to Replace Sand in Filters – Swimming Pool, from the agenda.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

PAYABLES

ITEM-3 February 2019 \$55,898.42

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

MINUTES

ITEM-4 01-28-2019 Workshop
02-07-2019 Regular Meeting

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	Y	Y	Y	Y

TOWN COUNCIL

ITEM-5 Agenda Item Request – Water Connection Exception – Mr. Bobby Franklin agent for Michael Shawn McClinton

Public Works Director, Richie Rowe advises that the line will need to go under the road and Nassau County is requesting an engineered site plan, so the request has been sent to the Town Engineer.

Motion to run the water line under the road to Mr. McClinton’s property once the price quotes are received.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

ITEM-6 Agenda Item Request – Journey to 2020 Census – Mr. Victor Cora, Atlanta Region Census Center

Mr. Victor Cora is present to present the Journey to 2020 Census information. Mr. Cora advises that a Census Complete Count Committee should be created within the Town or by partnering with Nassau County to make sure a complete and accurate count is completed for the census in April 2020. Mr. Cora advises that for every person that does not answer the Census the Town will lose \$1,445 per person that helps with 16 different programs.

ITEM-7 Surplus Auction Site Approval – GovDeals Liquidity Services Marketplace

Town Clerk, Lisa Purvis, advises she spoke with Mr. Dallis Hunter, with the HVFD who advised her of GovDeals to auction our surplus equipment.

Motion to use GovDeals Liquidity Services to auction our surplus equipment.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	Y	Y	Y	Y

ITEM-8 Declare Items Surplus – Parks & Recreation, Public Works & Fire Department Items

Motion to declare the Parks & Recreation items as surplus so we can dispose of by auctioning on GovDeals.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JB	LP	Y	Y	Y	Y	Y

Motion to declare the Public Works and Fire Department items as surplus so we can dispose of by auctioning on GovDeals.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

ITEM-9 Capital Purchase Approval – Council Chambers Window Treatments

Motion to approve Sunhee’s Drapery & Linen Rental to install window treatments in the Council Chambers including the fabric, the black out lining, the rod and hooks, labor and installation for the total price of \$13,856.32.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	KS	JW	N	Y	Y	Y	Y

ITEM-10 Capital Purchase Approval – HVFD Motorola Radios Purchase

Mr. Dallis Hunter with the HVFD is present to explain that the HVFD is requesting to purchase four Motorola Radios. A forestry grant is available that will fund 50% of the radio cost with the other 50% in the budget.

Motion to approve the purchase of four Motorola Radios for the price of \$13,854.72 with the Forestry 50/50 Grant reimbursing 50% of the cost.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JW	LP	Y	Y	Y	Y	Y

ITEM-11 Capital Purchase Approval – Technology Upgrades

Mr. Guy Riner is present to briefly explain the technology upgrades that were reviewed in detail at a workshop held prior to this meeting. Also discussed were cameras for the Council Chambers, Town Hall, Water Treatment Plant, Wastewater Treatment Plant, and the Town Gym. Mr. Riner explains the new time keeping system, paperless service orders, the new website and agenda program, and Archive Social.

Council President Beasley questions to make sure the areas for the new cameras will be lighted before the cameras are installed.

Councilman Sims asks about getting a few of the mounts for the service order iPads to try out and get the Public Works Department input, before buying all of the mounts.

Motion to approve the capital and annual operating costs for the technology upgrade items.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	KS	JB	Y	Y	Y	Y	Y

PARKS & RECREATION DIRECTOR

ITEM-12 Town Gym – Approval of Gym Lighting

Item deleted from the agenda.

ITEM-13 Parks & Buildings – Approval of Sign Purchase

Item deleted from the agenda.

ITEM-14 Swimming Pool – Approval to Replace Sand in Filters

Item deleted from the agenda.

PUBLIC COMMENTS:

Mr. Harold “Skip” Frey of 37132 West Fourth Street, Hilliard asks why the Town is only putting in a 2 inch line instead of a 6 inch line and why Mr. McClinton is not paying for the line. Councilman Sims advises he was wondering the same thing about the line size and he would ask Public Works Director, Richie Rowe. Councilman Sims also advises that included in the tap fee is 60 feet of 3/4” standard line.

Mr. Frey also questions why only certain areas received the millings the Town purchased. Why did roads full of houses receive no millings and roads with 1 or 2 houses receive millings? Why were the millings not installed properly by first preparing the area and then rolling to pack it in after?

Mr. Charles Chavarria of 27595 West Second Ave, Hilliard advises the culverts on Fourth Street need repaired after the flooding during Hurricane Irma and would like an update on when this will be addressed.

MAYOR'S CLOSING COMMENTS:

Mayor Vanzant states that a workshop with St. Johns River Water Management District and a HAC meeting needs to be set for March 4, 2019 at 6:00 p.m. and 7:00 p.m.

Motion to set a workshop with St. John River Water Management District on March 4, 2019 at 6:00 p.m. and a HAC meeting on March 4, 2019 at 7:00 p.m.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	KS	JB	Y	Y	Y	Y	Y

February Meetings:

Monday, 02-25-2019 @ 6PM Workshop (NCSB)

March Meetings:

Monday, 03-04-2019 @ 7PM HAC (Town Clean Up)

Thursday, 03-07-2019 @ 7PM Regular Meeting

Thursday, 03-21-2019 @ 7PM Public Hearing & Regular Meeting

2019 Town Events

04-13-2019 Hilliard Annual Town Clean Up, Shred It & Blood Drive

05-27-2019 Memorial Day Ceremony at Oakwood Cemetery

07-04-2019 Fourth of July Fireworks Display

11-11-2019 Veterans Day Ceremony

11-30-2019 Christmas tree Lighting at Life Care

12-23-2019 Town Staff Christmas Party

COUNCIL MEMBER COMMENTS:

Councilman Sims

- Advises that he will meet with Public Works Director, Richie Rowe and Assistant Public Works Director, Greg Grooms before the St. Johns River Water Management District Workshop.
- Thank you to Mr. Michael Franklin for his help with spreading the millings on Town roads.

Council President Beasley

- Advises he has a letter to read from Mr. Chris Kirkland. Mr. Kirkland expressed his gratitude to the Town of Hilliard and its employees for their hard work in restoring water during the water line upgrade on January 3, 2019.

ADMINISTRATIVE COMMENT

Town Clerk, Lisa Purvis

- Advises planning for the Town Clean Up will be at the HAC meeting on March 4, 2019.

Public Works Director, Richie Rowe

- Thank you for having patience with the Public Works Department as we are in the rebuilding phase.

Parks & Recreation Director, Kyle Malucci

- No comment.

LEGAL

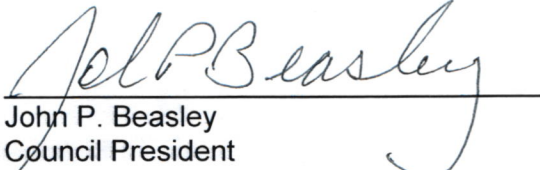
Town Attorney, Christian Waugh

- Advises Suez has agreed to all the changes to the AMI contract except for the Laws of Brazil. They stated that had to do with their software.
- Advises the Facility Use Contract that he was asked to prepare for the soccer use of the Town's fields, is complete and was made so the contract can be used multiple times.
- Advises he has been working on development review material and will be working with Town Clerk, Lisa Purvis after the meeting.

ADJOURNMENT


There being no additional business, the meeting adjourns at 8:02 p.m.

Approved this 7th day of March, 2019, by the
Hilliard Town Council, Hilliard, Florida.



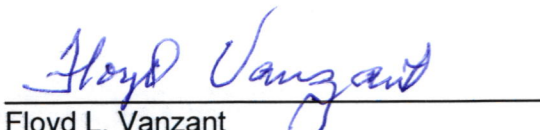
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor