

# HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers  
Post Office Box 249

15859 West County Road 108  
Hilliard, FL 32046

<u><b>MAYOR</b></u> Floyd L. Vanzant	<u><b>COUNCIL PRESIDENT</b></u> John P. Beasley	<u><b>COUNCIL PRO-TEM</b></u> Kenny Sims	<u><b>TOWN COUNCIL</b></u> Callie Kay Bishop Lee Pickett Jared Wollitz
<u><b>TOWN ATTORNEY</b></u> Christian Waugh	<u><b>PARKS &amp; RECREATION DIRECTOR</b></u> Kyle Malucci	<u><b>TOWN CLERK</b></u> Lisa Purvis	<u><b>PUBLIC WORKS DIRECTOR</b></u> Richie Rowe

**AGENDA**

- ITEM-1** Regular Meeting Agenda
- Thursday, March 7, 2019 @ 7PM
  - Roll Call

Mayor Floyd L. Vanzant	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilwoman Callie Kay Bishop	Absent
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

**ITEM-2** Additions/Deletions to Agenda

No additions or deletions.

**PAYABLES**

**ITEM-3** February 2019 \$74,839.35

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	JB	LP	A	Y	Y	Y	Y

**MINUTES**

- ITEM-4** 01-17-2019 Regular Meeting – Amended  
02-21-2019 Regular Meeting

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	JB	KS	A	Y	Y	Y	Y

**PRESENTATION**

- ITEM-5** Starting Point Behavioral – Improvement & Renovation – Laureen Pagel & John Mosley

Ms. Laureen Pagel and Mr. John Mosley are present to advise the Council on what Starting Point Behavioral Healthcare does for the community and also update the Council on upcoming improvements and renovations happening at Starting Point. Ms. Pagel advises there is a bill in the house for legislative appropriations funding and they are seeking support to receive healthcare appropriations funding for their renovations and

expansion of their facility in Hilliard. Both Representative Byrd in the House and Senator Bean in the Senate are supporting the bill. They would like a letter from the Town supporting Starting Point Behavioral Healthcare. Ms. Pagel advises she will email a list of House and Senate Representatives along with their contact information so if the Council wishes, they can reach out to help Starting Point get funding for their project.

Councilman Sims advises depending on the water renovations they may want to check with the Town on connecting to the Town's water supply.

Mr. Paul Barns is on the board at Starting Point and explains what Starting Point has done for his family and what led him to join their board.

Motion to have Town Attorney, Christian Waugh or Town Clerk, Lisa Purvis, draft a letter in support of Starting Point Behavioral Healthcare.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	JB	KS	A	Y	Y	Y	Y

**ITEM-6** Nassau County Library System – Hilliard Branch Library – Susan Stanley & Dawn Bostwick

Ms. Susan Stanley is present and passes out a Florida Memory calendar to the Mayor, Town Council, Town Attorney and Town Clerk.

**TOWN COUNCIL**

**ITEM-7** Ordinance No. 2018-07 – Temporary Moratorium Medical Marijuana – Discussion of Expiration Date March 1, 2019

Motion to extend the moratorium, Ordinance No. 2018-07 for an additional 6 months expiring September 2019. First reading of the new Ordinance will be held at the March 21, 2019 meeting.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	LP	A	Y	Y	Y	Y

**ITEM-8** Hilliard Airpark – Engineering SA No. 13 Box Hanger Building and Repairs to Multiple Hangers – Bill Prange, Engineer AECOM

Motion to approve Engineering Supplemental Agreement Task No. 13, Box Hanger Building and Repairs to Multiple Hangers with Bill Prange, Engineer with AECOM.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	LP	JW	A	Y	Y	Y	Y

**ITEM-9** Hilliard Airpark – Engineering SA No. 14 Airfield Security Improvements – Bill Prange, Engineer AECOM

Motion to approve Engineering Supplemental Agreement Task No. 14, Airfield Security Improvements with Bill Prange, Engineer with AECOM.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	JB	KS	A	Y	Y	Y	Y

**ITEM-10** Capital Purchase – SUEZ Advanced Metering Infrastructure – Water & Sewer Billing

Mr. Stephen Calhoun and Mr. Andre Noel with Suez are present for any questions the Town Council may have on the water metering system. Town Attorney, Christian Waugh advises that Suez met all of our legal requests in the contract agreement and therefore, he is good with contracts as presented.

Mr. Tim Norman is present to present the numbers on the new water metering system that show the Town will in seven years be even and earning addition revenue based on cost verses water revenue.

Mr. Michael Franklin of County Road 108, Hilliard, speaks concerning the new water meter system and agrees with the Town Council on the decision to move forward. Mr. Franklin asks what the cost is of this new system. Town Clerk, Lisa Purvis states that the new system will cost \$547,236 and will be spread annually over a five year period with an annual maintenance cost of \$24,190 for a fifteen year period.

Motion to enter into purchase and maintenance agreements for a complete AMI/Water Meter Turnkey Installation Project and Suez (USCI) Asset Maintenance Program.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	JB	KS	A	Y	Y	Y	Y

**ITEM-11** CDBG 17 NR Water Main & Force Main Replacements Project – Change Order Approval

Motion to set a special meeting to approve the change order for Thursday, March 14, 2019 at 7:00 p.m.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	JB	KS	A	Y	Y	Y	Y

**ITEM-12** Set Workshop – Annual Financial Statements - September 30, 2018 Preliminary & Tentative Review – Powell & Jones, Certified Public Accountants

Town Clerk, Lisa Purvis advises a workshop needs to be set for Mr. Richard Powell of Powell & Jones to deliver the preliminary audit review with the final audit review being delivered at the April 4, 2019 regular meeting.

Motion to set a workshop for Monday, March 25, 2019 at 6:00 p.m.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	JW	A	Y	Y	Y	Y

**PARKS & RECREATION DIRECTOR**

**ITEM-13** Employee Resignation – Kid Attendant

Motion to accept Ta'Nasia Pasters resignation as Kid Attendant with March 8, 2019, as her last day.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	LP	JB	A	Y	Y	Y	Y

**PUBLIC COMMENTS:**

No comments.

**MAYOR'S CLOSING COMMENTS:**

**March Meetings:**

Monday, 03-04-2019 @ 7PM	HAC (Town Clean Up)
Thursday, 03-07-2019 @ 7PM	Regular Meeting
Thursday, 03-14-2019 @ 7 PM	Special Meeting (Change Order)
Thursday, 03-21-2019 @ 7PM	Public Hearing & Regular Meeting
Monday, 03-25-2019 @ 6PM	Workshop (Audit Review)

Monday, 03-25-2019 @ 7PM HAC (Town Clean Up)

**2019 Town Events**

- 04-13-2019 Hilliard Annual Town Clean Up, Shred It & Blood Drive
- 05-27-2019 Memorial Day Ceremony at Oakwood Cemetery
- 07-04-2019 Fourth of July Fireworks Display
- 11-11-2019 Veterans Day Ceremony
- 11-30-2019 Christmas tree Lighting at Life Care
- 12-23-2019 Town Staff Christmas Party

**COUNCIL MEMBER COMMENTS:**

Councilman Wollitz

- Thank you to St. John's River Water Management District for meeting with the Town Council.

**ADMINISTRATIVE COMMENT**

Town Clerk, Lisa Purvis

- Advises that a septic tank exception was granted and now the owner is wanting to sell the property. Ms. Purvis asks Town Attorney Christian Waugh, if the current owner sells the property will the exception carryover to the new owner? Mr. Waugh advises he will need to review the exception and then advise her on the answer.
- Advises recently there were two items that came up about Chapter 62 Zoning and Land Development Regulations Code and would like to request amending the code. Section 62-287 to allow multi and single-family residents to be re-built in the C-1 General Commercial District if damaged by an act of god and Section 62-360 to add allowing RV's as a permissible use in the RMH Mobile Home District.

Public Works Director, Richie Rowe

- No comment.

Parks & Recreation Director, Kyle Malucci

- Advises so far there are 30 kids registered for Spring Soccer with registration ending March 15, 2019.

**LEGAL**

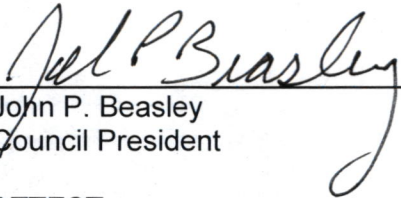
Town Attorney, Christian Waugh

- Advises that a new law is being looked at that would change concerning the code enforcement law, on the per day fines for violations that may lead up to the foreclosure of the property.


**ADJOURNMENT**

There being no additional business, the meeting adjourns at 8:25 p.m.

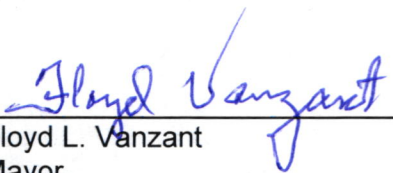
Approved this 21<sup>st</sup> day of March, 2019, by the  
Hilliard Town Council, Hilliard, Florida.

  
\_\_\_\_\_  
John P. Beasley  
Council President

ATTEST:

  
\_\_\_\_\_  
Lisa Purvis  
Town Clerk

APPROVED:

  
\_\_\_\_\_  
Floyd L. Vanzant  
Mayor