

# HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers  
Post Office Box 249

15859 West County Road 108  
Hilliard, FL 32046

<u><b>MAYOR</b></u> Cris W. McConnell	<u><b>COUNCIL PRESIDENT</b></u> John Beasley	<u><b>COUNCIL PRO-TEM</b></u> Kenny Sims	<u><b>TOWN COUNCIL</b></u> Jack Bailey Lee Pickett Jared Wollitz
<u><b>TOWN ATTORNEY</b></u> Reba Pearce	<u><b>PARKS &amp; RECREATION DIRECTOR</b></u> Kyle Malucci	<u><b>TOWN CLERK</b></u> Lisa Purvis	<u><b>PUBLIC WORKS DIRECTOR</b></u> Richie Rowe

**AGENDA**

- ITEM-1** Regular Meeting Agenda
- Thursday, November 15, 2018 @ 7 PM
  - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

**ITEM-2** Additions/Deletions to Agenda

No additions or deletions
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**PAYABLES**

**ITEM-3** November 2018 \$78,299.56

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

Mayor McConnell questions the Hagan Ace Hardware expenses in the water and sewer department. Mayor McConnell further states that a water and sewer inventory system needs to be setup and maintained so that the Town pays wholesale instead of retail for its inventory items.

**MINUTES**

**ITEM-4** 11-01-2018 Regular Meeting

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

**TOWN COUNCIL**

**ITEM-5** Resolution No. 2018-18 – Amended Budget FY 2017-2018  
**AMENDED BUDGET FISCAL YEAR 2017-2018**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION ADOPTING AN AMENDED BUDGET FOR THE FISCAL YEAR 2017-2018, FOR THE TOWN OF HILLIARD; AND PROVIDING AN EFFECTIVE DATE.**

Motion to set a Special Meeting for Monday, November 26, 2018, at 7:00 p.m. to adopt the Fiscal Year 2017/2018 Amended Budget.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JB	LP	Y	Y	Y	Y	Y

**ITEM-6** Ordinance No. 2018-11 – Amending Chapter 6 Alcoholic Beverage – Draft

Motion to have any changes to the Town Clerk prior to the first reading and to hold the first reading on Ordinance No. 2018-11, at the special meeting on November 26, 2018 at 7:00 p.m.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	LB	JW	Y	Y	Y	Y	Y

**ITEM-7** Agenda Item Request – Septic Tank Exception – Michael Franklin

Motion to set a workshop between the Town and St. John’s River Water Management District’s staff on Friday, December 14, 2018, at 10:00 a.m.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	KS	JB	Y	Y	Y	Y	Y

**ITEM-8** P&Z Report to Town Council – Special Exception – Bernita Dinwiddie, Land Use Administrator

Land Use Administrator Bernita Dinwiddie advises that the Planning & Zoning Board, at their November 6, 2018, Public Hearing and Regular Meeting approved Special Exception 20181003.  
 Mayor McConnell questions if the new tenants know that they will have to bring the building to ADA standards.  
 Town Clerk, Lisa Purvis advises that the building inspector has inspected the building and advises that religious organizations such as church offices are exempt from the ADA building code requirements.  
 Mr. Glenn Higginbotham 3754 Wade Drive, Hilliard, advises the tenants were advised to check with Town Hall on the requirements that were needed for their residence/business.

**PARKS & RECREATION DIRECTOR**

**ITEM-9** Employee Process – Temporary to Regular Part-Time

Motion to move Montgomery Bryant from Temporary status to Regular Part-Time status as child watch and kid attendant with no change in her rate of pay at this time.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JW	LP	Y	Y	Y	Y	Y

**TOWN ATTORNEY**

**ITEM-10** Executed Contract for Legal Services – Review & Approve Changes

Town Attorney, Reba Pearce advises that due to a new job position she will be resigning her position as Town Attorney effective December 1, 2018 and would like to keep the current contract in place as it covers the law firm and the Assistant Town Attorney Christian Waugh. She has spoken to Christian Waugh and he would like to stay as Town Attorney and represent the Town.

Motion to accept Reba Pearce’s resignation and reassign the principal to Assistant Town Attorney Christian Waugh.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	LB	JB	Y	Y	Y	Y	Y

**PUBLIC COMMENTS:**

Glenn Higginbotham, 3754 Wade Drive, Hilliard, thank you to the Town staff and everyone involved for the Veteran’s Day Ceremony that was held at the American Legion.

Theodore Dinwiddie 3782 Azuela Drive, Hilliard, thank you to the Town staff and everyone involved for the Veteran’s Day Ceremony. It was the best one since I’ve been in Hilliard.

Michael Franking CR 108, thank you to the Public Works Department for putting up the Christmas decorations around Town.

**MAYOR’S CLOSING COMMENTS:**

Mayor McConnell advises that the Veteran’s Day Ceremony and Fireworks were a success. Major General Balskus was a great speaker who spoke from the heart.

Congratulations to John Beasley on his re-election, to Floyd Vanzant and Callie Kay Bishop on being elected.

Reminds everyone on November 29, 2018 from 6:00 p.m. to 9:00 p.m. the West Nassau Historical Society will host the Town of Hilliard History during their Smithsonian Event.

**November Meetings:**

Monday, 11-26-2018 @ 7PM Special Meeting

**December Meetings:**

Thursday, 12-06-2018 @ 7PM Regular Meeting

Friday, 12-14-2018 @ 10AM Workshop (SJRWMD)

Thursday, 12-20-2018 @ 7PM Regular Meeting

**2018 Town Events**

11-24-2018 Christmas Tree Lighting at Life Care

12-01-2018 GNCCC Christmas Parade

**COUNCIL MEMBER COMMENTS:**

Councilman Sims

- Veteran's Day Ceremony was a great success.
- Hate to see Reba leave.

Councilman Pickett

- Would like the Council to think about removing a stop sign at New Oak Street and 4<sup>th</sup> Street since it is a 3 way stop.
- Hate to see Reba leave.

Councilman Wollitz

- Hate to see Reba leave.

Councilman Bailey

- It was an honor to be chair of the HAC committee and he appreciates all the members. The Veteran's Day Ceremony was a success and he's heard many positive comments.
- Hate to see Reba leave.

Council President Beasley

- Veteran's Day Ceremony was a success.
- Thank you to the citizens for re-electing him to the Council.
- Youth Leadership Nassau was held in the Council Chambers with Senator Aaron Bean, NC Tax Collector John Drew, NC Clerk of Court John Crawford, NC School Board Member Donna Martin, Representative Cord Byrd, Republican Party Member Chris Kirkland, and Democratic Party Member Bernita Dinwiddie present to speak. We attended lunch with the Youth and got to know them.
- Fireworks were a success and great to see.

**ADMINISTRATIVE COMMENT**

Town Clerk, Lisa Purvis

- Thank you Reba for your help and we appreciate everything you have done.
- We could hear Youth Leadership Nassau having fun in the Council Chambers but unfortunately we had so much work to do that we couldn't participate.

Public Works Director, Richie Rowe

- No comment

Parks & Recreation Director, Kyle Malucci

- Good luck Reba and we appreciate everything you have done.
- Congratulations Council President Beasley and the other elected officials.
- Would like to setup a workshop to discuss memberships, present an update on the Silver Sneakers program, and discuss a potential soccer partnership/adding more to our soccer program. Council President Beasley advises that he had some questions about the soccer program but they never replied to him. Council President Beasley advises to put an item on the December 6, 2018 regular meeting agenda to set a workshop.
- Mayor McConnell asks if Mr. Malucci will send the sheets that he sent to him, to Town Hall to go into the file on painting.

**LEGAL**

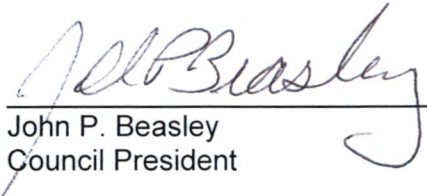
Town Attorney, Reba Pearce

- Thank you to everyone for allowing her to work with the Town for the last year. It has been wonderful and I look forward to being a friend of the Town.

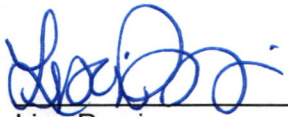
**ADJOURNMENT**

There being no additional business, the meeting adjourns at 8:07 p.m.

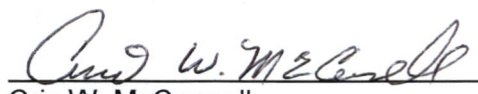
Approved this 6<sup>th</sup> day of December 2018, by the Hilliard Town Council, Hilliard, Florida.

  
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John P. Beasley  
Council President

ATTEST:

  
\_\_\_\_\_  
Lisa Purvis  
Town Clerk

APPROVED:

  
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Cris W. McConnell  
Mayor