

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Cris W. McConnell	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Jack Bailey Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> Reba Pearce	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, October 4, 2018 @ 7 PM
 - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

ITEM-2 Additions/Deletions to Agenda

Mayor McConnell would like to add Item-8A, Purchase Approval for 50 loads of Millings at \$350 per load.

Motion to add Item-8A, Purchase Approval for 50 loads of Millings at \$350 per load.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

PAYABLES

ITEM-3 September 2018 \$72,083.19

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	LB	Y	Y	Y	Y	Y

MINUTES

ITEM-4 09-20-2018 Regular Meeting
09-25-2018 Public Hearing & Special Meeting

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JW	LP	Y	Y	Y	Y	Y

TOWN COUNCIL

ITEM-5 Agenda Item Request – Septic Tank Exception – Chad Seeley

Mr. Chad Seeley of 29150 Bozeman Lane, Hilliard is present to request a septic tank exception. The property is located on Pineridge Road, which is within the city limits and is over 1,000 feet from the Town's sewer lines.

Motion to grant a septic tank exemption for Mr. Chad Seeley.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	JW	Y	Y	Y	Y	Y

ITEM-6 Contract Approval – Gary Larson – Building Official Inspector

Mayor McConnell asks if Florida Statue 111.07 listed in Item 5, is still the correct Statue. Town Clerk, Lisa Purvis advises that Mr. Larson verified the document before signing.

Motion to approve the new contract for Building Official/Inspector Services with Mr. Gary Larson.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	KS	Y	Y	Y	Y	N

ITEM-7 Resolution No. 2018-15 – FRDAP Oxford Street Park Phase IV
A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR STATE OF FLORIDA FISCAL YEAR 2019-2020.

Mayor McConnell, reads Resolution No. 2018-15, in its entirety.

Motion to adopt Resolution No. 2018-15 – FRDAP Oxford Street Park Phase IV with the corrected punctuation errors at the end of each whereas paragraph.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	LB	Y	Y	Y	Y	Y

ITEM-8 Resolution No. 2018-16 – FRDAP Town Hall Phase I
A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR STATE OF FLORIDA FISCAL YEAR 2019-2020.

Mayor McConnell, reads Resolution No. 2018-16, in its entirety.

Motion to adopt Resolution No. 2018-16 – FRDAP Town Hall Phase I with the corrected punctuation errors at the end of each whereas paragraph.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JW	JB	Y	Y	Y	Y	Y

ITEM-8A Purchase Approval – 50 Loads of Millings

Mayor McConnell advises that contractors are re asphaltting US Hwy 1 between Hilliard and Callahan and that the Town can purchase the milling at \$350 per load and that the Town has been paying over \$500 per load. Mayor McConnell further states that he would like for the Town to purchase 50 loads at a total cost of \$17,500 and stock pile at the sewer plant for road repairs and any other necessary items.

Motion to approve purchasing 50 loads of millings at \$350 per load for a total cost of \$17,500.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

PARKS & RECREATION DIRECTOR

ITEM-9 Administrative Assistant – Probation to Regular Part Time Position Process

Motion to approve moving Rebecca Mirando from probation status to regular part time status.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	LP	Y	Y	Y	Y	Y

ITEM-10 Capital Improvement – Approval of Building Painting

Motion to approve Hall's Quality Painting with the low quote of \$25,639 to paint the following Parks & Recreation Department Buildings: Fitness Center (int. & ext.), Pool Facility (ext.), Annex (ext.), N. Oxford Restrooms (ext.) and Skatepark Ramps (ext.).								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB	KS	Y	Y	Y	Y	Y

PUBLIC COMMENTS:

No comments

MAYOR'S CLOSING COMMENTS:

Mayor McConnell advises that he and Town Clerk, Lisa Purvis met with FEMA and the Orange Street Box Culvert final documents have been signed and the Town can now start the design work. FEMA will fund 75% Federal and 12.5% State with the Town (local) responsible for 12.5%. Town Clerk, Lisa Purvis will be filing for a hardship which is available for small Towns and if that is approved the project will be 100% funded. Ms. Purvis will also be filing for DAC Category Z funds which is for the Town's administration work on the project and that will be 5% of whatever the total project cost is.

Breakout for funding from FEMA

Category B	\$17,023
Category C	\$120,000 for mitigation and \$1,263,468
Category Z	\$70,024
Totaling	\$1,470,515

Mayor McConnell advises that the Town is applying for a St. Johns River Water Management REDI Grant and if it is awarded it will pay for all of the AMI Metering System that the Town will purchase minus the meters, meter installation and annual maintenance cost.

Mayor McConnell thanks Council President Beasley for agreeing to review and pick this year's winners of the 4th grade essay contest for City Government Week that is happening the week of October 22nd.

Mayor McConnell advises that Mr. Bo Salis would like to donate, plant and fertilize a Christmas tree to the Town and that the Council need to figure where to plant the tree.

October Meetings:

Monday, 10-15-2018 @ 7PM	HAC (Veterans Day & Fireworks Display)
Thursday, 10-18-2018 @ 7PM	Public Hearing & Regular Meeting

Monday, 10-22-2018 @ 6PM Candidate Forum (Mayor & Council)

November Meetings:

Thursday, 11-01-2018 @ 7PM Regular Meeting
Monday, 11-__-2018 @ 7PM HAC (Veterans Day & Fireworks Display)
Thursday, 11-15-2018 @ 7PM Regular Meeting

2018 Town Events

11-10-2018 Veterans Day Ceremony

COUNCIL MEMBER COMMENTS:

Councilman Pickett

- Some work was completed on the railroad tracks but he was hoping for more.
- He would like to see the Christmas tree lighting stay where it is now held.

Council President Beasley

- Advises that on Saturday, October 6, 2018 at 10:00 a.m. there will be a fundraising car show held at Hilliard Middle Senior High School to benefit the school that Mr. Kevin Webb will be organizing.

ADMINISTRATIVE COMMENT

Town Clerk, Lisa Purvis

- Youth Leadership will be held at Town Hall on November 13, 2018 and they would like any available elected officials to speak from 11:00 a.m. to 12:00 p.m.
- On November 29, 2018 from 6:00 p.m. to 9:00 p.m. the West Nassau Historical Society will host the Town of Hilliard History during their Smithsonian Event.

Public Works Director, David Thompson

- Absent/FMLA

Parks & Recreation Director, Kyle Malucci

- No comment

LEGAL

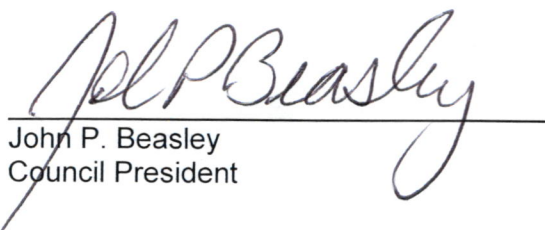
Town Attorney, Reba Pearce

- Advises she will be out of town for the October 18, 2018 meeting but her co-counsel Christian Waugh will be at the meeting.

ADJOURNMENT

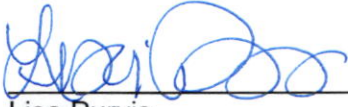
There being no additional business, the meeting adjourns at 8:00 p.m.

Approved this 18th day of November, 2018, by the Hilliard Town Council, Hilliard, Florida.



John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Cris W. McConnell
Mayor