

# HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers  
Post Office Box 249

15859 West County Road 108  
Hilliard, FL 32046

<u><b>MAYOR</b></u> Cris W. McConnell	<u><b>COUNCIL PRESIDENT</b></u> John Beasley	<u><b>COUNCIL PRO-TEM</b></u> Kenny Sims	<u><b>TOWN COUNCIL</b></u> Jack Bailey Lee Pickett Jared Wollitz
<u><b>TOWN ATTORNEY</b></u> Reba Pearce	<u><b>PARKS &amp; RECREATION DIRECTOR</b></u> Kyle Malucci	<u><b>TOWN CLERK</b></u> Lisa Purvis	<u><b>PUBLIC WORKS DIRECTOR</b></u> David Thompson

**AGENDA**

- ITEM-1** Regular Meeting Agenda
- Thursday, July 19, 2018 @ 7 PM
  - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

**ITEM-2** Additions/Deletions to Agenda

Council President Beasley requests to add Item-9, Swimming Pool Lane Lines Purchase. Motion to add Item-9, Parks & Recreation Department – Swimming Pool Lane Lines Purchase.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JB	LB	Y	Y	Y	Y	Y

Mayor McConnell advises that he would like to add Item-7A, Temporary Reorganization of the Public Works Department.

Motion to add Item-7A, Public Works Department – Temporary Reorganization.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	LB	KS	Y	Y	Y	Y	Y

**PAYABLES**

**ITEM-3** July 2018 \$24,826.96

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	KS	LB	Y	Y	Y	Y	Y

Councilman Wollitz questions Johnson Fleet & Farm payable on page 3. The purchase was made on the same day, by the same employee and totaled 42 screwdrivers. Mayor McConnell advises that he will look into this items location.

**MINUTES**

**ITEM-4** 07-05-2018 Regular Meeting

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	LP	JW	Y	Y	Y	Y	Y

**TOWN COUNCIL**

**ITEM-5** Asphalt Patch Quote – Approval of Asphalt Patch Work

Councilman Pickett advises that he did not get the answers to the differences in square footage that he had requested and would like to table this item until he is able to do further research as to why there are such differences between the quotes.  
Motion to table this item to the August 16, 2018, meeting so that additional information can be obtained.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	LP	KS	Y	Y	Y	Y	Y

**ITEM-6** Resolution No. 2018-09 – Celebrating 50 Years of Home Rule  
**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION; HONORING FIFTY YEARS OF MUNICIPAL HOME RULE IN THE FLORIDA CONSTITUTION; AND COMMITTING TO AN EDUCATIONAL INITIATIVE TO HELP FLORIDIANS UNDERSTAND THIS BENEFICIAL RIGHT; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor McConnell, reads Resolution No. 2018-09, in its entirety.  
Motion to adopt Resolution No. 2018-09 – Celebrating 50 Years of Home Rule

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

**ITEM-7** Public Works Department – Hiring of Employee(s)

Motion to accept Mayor McConnell's recommendation of hiring three new Public Works employees (Mr. Cory Hobbs, Mr. Larry Wildes (Jody) and Mr. Jason Bergendahl), as per the position process sheets. All three new hires will have an initial 90 days/3 months probationary period and will be back on the November 1, 2018, agenda following this period.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

**ITEM-7A** Public Works Department – Temporary Reorganization of Department

Motion to accept Mayor McConnell's recommendation of putting Mr. Greg Grooms and Mr. Richie Rowe as supervisors over the Public Works Department during Public Works Director David Thompson's, FMLA.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JB	LB	Y	Y	Y	Y	Y

**TOWN CLERK**

**ITEM-8** Set Budget Workshops – Fiscal Year 2018-2019

The Budget Workshops for the Fiscal Year 2018-2019 are set for:  
**JULY WORKSHOPS**  
Tuesday, 07-24-2018 @ 6PM Workshop (Budget - General)

Monday, 07-30-2018 @ 6PM	Workshop (Budget - General)
Tuesday, 07-31-2018 @ 6PM	Workshop (Budget - General)
<b>AUGUST WORKSHOPS</b>	
Monday, 08-06-2018 @ 6PM	Workshop (Budget - Fire)
Monday, 08-20-2018 @ 6PM	Workshop (Budget - Streets)
Tuesday, 08-21-2018 @ 6PM	Workshop (Budget – Water & Sewer)
Monday, 08-27-2018 @ 6PM	Workshop (Budget – Parks & Recreation)
Tuesday, 08-28-2018 @ 6PM	Workshop (Budget - General)
<b>SEPTEMBER WORKSHOPS</b>	
Monday, 09-10-2018 @ 6PM	Workshop (Budget - Employees & Donations)

**ITEM-9** Parks & Recreation Department – Swimming Pool Lane Lines Purchase

Parks & Recreation Director, Kyle Malucci advises that he is submitting a quote from Lincoln Aquatics for 6 lap lanes in the amount of \$2,450.62. Mr. Malucci advises that this price quote does not include the take up reels. Council President Beasley asks Mr. Malucci to get a price quote for the storage reels. The Mayor advises that he will take care of the approval if the price is within reason for the reels but that we do not want to purchase the lines if we do not have a way to properly store them.

**PUBLIC COMMENTS:**

- \*Mr. John Hendrix Quail Road of Callahan, is present with Ms. Emily Baumgardner from the West Nassau Historical Society. Mr. Hendricks advises that the Historical Society was awarded the Smithsonian award and invites the council out to their event on October 27<sup>th</sup> and 28<sup>th</sup> to share photos and celebrate the cross roads exhibit at the Historical Society.
- \*Mr. David Buchanan, Fourth Street of Hilliard, speaks about the Historical Society and states that Mr. Glenn Higginbotham has a wealth of historical knowledge on the Town of Hilliard. Thanks Mr. David Thompson for his years of service to the Town. Comments on the Town’s infrastructure and the need to raise taxes in order to cover the cost to repair and up keep the Town’s infrastructure.

**MAYOR’S CLOSING COMMENTS:**

Explains that he and the Clerk met with Mr. David Thompson today regarding his FMLA and that Mr. Thompson is willing to come in on Monday and offer training to assist with the FDEP and STJRWMD permitting reports for the Water Treatment and Wastewater Treatment Facilities.

**July Meetings:**

Tuesday, 07-24-2018 @ 6PM	Workshop (Budget - General)
Monday, 07-30-2018 @ 5:30PM	HAC (Veterans Day - Fireworks)
Monday, 07-30-2018 @ 6PM	Workshop (Budget - General)
Tuesday, 07-31-2018 @ 6PM	Workshop (Budget - General)

**August Meetings:**

Thursday, 08-02-2018 @ 7PM	Regular Meeting
Monday, 08-06-2018 @ 6PM	Workshop (Budget - Fire)

Thursday, 08-16-2018 @ 7PM	Regular Meeting
Monday, 08-20-2018 @ 6PM	Workshop (Budget - Streets)
Tuesday, 08-21-2018 @ 6PM	Workshop (Budget – Water & Sewer)
Monday, 08-27-2018 @ 6PM	Workshop (Budget – Parks & Recreation)
Tuesday, 08-28-2018 @ 6PM	Workshop (Budget - General)

**2018 Town Events**

11-10-2018 Veterans Day Ceremony

**COUNCIL MEMBER COMMENTS:**

Councilman Pickett

- Advises Mr. Charles Chavarria that the new culvert for his ditch is in the works.

Council President Beasley

- Advises that he is on the agenda and will be attending the Callahan Town Council meeting on August 6, 2018, at 7:00 p.m. to discuss the fireworks.
- There was a great turn out at the Second to None Bike Fest on Saturday, July 14, 2018.
- Advises that he has spoken with the owner of J&S Transport about transporting the Parks & Recreation Department after school kids from the elementary school to the Parks & Recreation Department annex building and will be presenting this cost once a contract has been delivered.

**ADMINISTRATIVE COMMENT**

Town Clerk, Lisa Purvis

- Advises that she would like to set a HAC Meeting for July 30, 2018, at 5:30 p.m. to discuss rescheduling the Fourth of July Fireworks Display following the Veterans Day Appreciation Ceremony.
- Advises that she is waiting to hear back from the Northeast Florida Regional Planning Council to see if they can send one of their planners to attend a workshop to further discuss reviewing development and zoning plans within the Town of Hilliard. The workshop will be scheduled at 5:30 p.m. prior to a 7:00 p.m. Town Council meeting since we have so many upcoming workshops set for the budget.

Public Works Director, David Thompson

- Absent/FMLA

Parks & Recreation Director, Kyle Malucci

- No comment

**LEGAL**

Mayor McConnell thanks Town Attorney, Reba Pearce for her help with Mr. Thompson's FMLA.

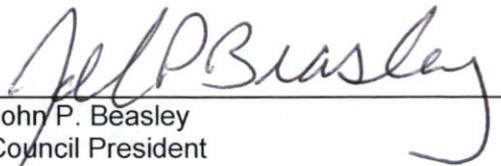
Town Attorney, Reba Pearce

- No comment

**ADJOURNMENT**

There being no additional business, the meeting adjourns at 8:00 p.m.

Approved this 2nd day of August, 2018, by the  
Hilliard Town Council, Hilliard, Florida.

  
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John P. Beasley  
Council President

ATTEST:

  
\_\_\_\_\_  
Lisa Purvis  
Town Clerk

APPROVED:

  
\_\_\_\_\_  
Cris W. McConnell  
Mayor