

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Cris W. McConnell	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Jack Bailey Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> Reba Pearce	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, April 19, 2018 @ 7 PM
 - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

ITEM-2 Additions/Deletions to Agenda

Town Clerk, Lisa Purvis advises that Mrs. Tracey Conner has asked that Item-6, Agenda Item Request – Subdivision Exception be tabled to the May 3, 2018, meeting at 7:00 p.m.

PAYABLES

ITEM-3 April 2018 \$14,371.30

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	LB	Y	Y	Y	Y	Y

MINUTES

ITEM-4 04-03-2018 Workshop
04-05-2018 Public Hearing & Regular Meeting

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	JW	Y	Y	Y	Y	Y

TOWN COUNCIL

ITEM-5 Agenda Item Request – Plat Approval – Wayne Bishop

Town Clerk, Lisa Purvis introduces, Town Attorney Reba Pearce and Christian Waugh's memo and asks that Christian further explain the subdivision process. Town Attorney Christian Waugh states that based on Florida Statute 177 which establishes certain minimum requirements for the platting of subdivisions. Mr. Bishop seeks to create 3 new

lots therefore he must comply the minimum requirements for plats in section 177.091, Florida Statutes.

Motion to table this item until Mr. Bishop requests it to be placed back on the agenda.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JB	Y	Y	Y	Y	Y.

ITEM-6 Agenda Item Request – Subdivision Exception – Tracey Conner

Motion to table this item to the May 3, 2018, meeting at 7:00 p.m.

Councilman Sims abstains from voting due to the fact that Mrs. Tracey Conner is his sister and will file the necessary Form 8B.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JW	LP	Y	Y	Y		Y

ITEM-7 Municipal Election Agreement – Nassau County Supervisor of Elections

Motion to enter into the Municipal Election Agreement with the Supervisor of Elections.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	KS	Y	Y	Y	Y	Y

ITEM-8 Resolution No. 2018-07 – Calling General Election & Qualifying Dates

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION CALLING FOR A GENERAL ELECTION TO BE HELD ON NOVEMBER 6, 2018; MAYOR FOR A FOUR YEAR TERM; TWO MEMBERS OF THE TOWN COUNCIL FOR FOUR YEAR TERMS EACH; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor McConnell reads Resolution No. 2018-07, by title.

Town Clerk, Lisa Purvis, states the qualifying dates will be July 19, 2018 9:00 a.m. through August 17, 2018 5:00 p.m.

Motion to adopt Resolution No. 2018-07 Calling General Election & Qualifying Dates.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	LB	Y	Y	Y	Y	Y

ITEM-9 P&Z Report to Town Council – Special Exception – Bernita Dinwiddie, Land Use Administrator

Land Use Administrator Bernita Dinwiddie advises that the Planning & Zoning Board, at their April 3, 2018, Public Hearing and Regular Meeting approved Special Exception No. 20180308 for Mr. David Buchanan to retain a previous hardship mobile home on his property for his sister's mother-in-law.

ITEM-10 P&Z Report to Town Council – Ordinance No. 2018-05 – Bernita Dinwiddie, Land Use Administrator

Land Use Administrator Bernita Dinwiddie advises that the Planning & Zoning Board, at their April 3, 2018, Public Hearing and Regular Meeting approved Ordinance No. 2018-05 and recommends that the Town Council rezone this property from R-2 Single Family to C-1 Commercial for Mr. C.E. Franklin.

PARKS & RECREATION DIRECTOR

ITEM-10A Employee Resignation – Fitness Center Attendant

Motion to add emergency Item-10A Parks & Recreation Employee Resignation.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	Y	Y	Y	Y
Motion to accept Dennis Alderman's resignation as fitness center attendant.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	LB	Y	Y	Y	Y	Y
Councilman Wollitz asks Parks & Recreation Director, Kyle Malucci if he does an exit interview. Mr. Malucci advises that with part time staff he has not done an exit interview. Mayor McConnell advises that he would like an exit interview completed and questions if it is necessary to have employees in a 24 hour fitness center for 12 hours a day. Mayor McConnell further asks if the cameras are viewed regularly to find out how the facility is being maintained during the hours that the facility is not staffed.								

TOWN ATTORNEY

ITEM-11 American Specialty Health Fitness – Silver & Fit and Active & Fit

Town Attorney, Christian Waugh advises that Reba Pearce is still reviewing this agreement with the Parks & Recreation Director and asks that it be tabled to the May 3, 2018, meeting at 7:00 p.m.

PUBLIC COMMENTS:

Mr. Carrol Franklin, 28154 Sumpter Place, Hilliard, Florida advises that he was at the North Florida Fuels Coalition Meeting today and Ford has come out with an electric F-150 Pickup Truck. Mr. Franklin states that there might be some grant funding available to get one and the Town may just need to put in a charging system. Mr. Franklin is going to get the contact information to Town Clerk, Lisa Purvis.

MAYOR'S CLOSING COMMENTS:

Mayor McConnell speaks about the Volunteer Luncheon where Mr. Glenn Higginbotham was presented a plaque for being the 2017 Hilliard Volunteer of the Year.

Mayor McConnell, on behalf of Public Works Director, David Thompson, explains on the next agenda will be quotes for 2 new Public Works trucks and the estimates for a new roof for the town gym.

April Meetings:

Monday, 04-09-2018 @ 7PM HAC Meeting (Town Clean Up)
 Thursday, 04-19-2018 @ 7PM Regular Meeting

May Meetings:

Thursday, 05-03-2018 @ 7PM Public Hearings & Regular Meeting (Rezoning)
 Thursday, 05-17-2018 @ 7PM Regular Meeting

2018 Town Events

04-14-2018 Hilliard Annual Town Clean Up, Shred It & Blood Drive
 04-19-2018 2017 Hilliard Volunteer of the Year
 05-28-2018 Memorial Day Ceremony at Oakwood Cemetery

COUNCIL MEMBER COMMENTS:

- Councilman Sims
- Advises that there needs to be more picnic tables at the Town Clean Up and thanks everyone that came out and volunteered.
- Councilman Pickett
- Thank you to everyone that attended the Town Clean Up.
- Councilman Wollitz
- Thank you to everyone that attended the Town Clean Up.
- Councilman Bailey
- Thank you to everyone that attended the Town Clean Up.
- Council President Beasley
- Thank you to everyone that attended the Town Clean Up.

ADMINISTRATIVE COMMENT

- Town Clerk, Lisa Purvis
- Advises the Town Clean Up pictures have been uploaded to the website.
- Public Works Director, David Thompson
- Absent.
 - Mayor McConnell, states that Public Works, David Thompson is working on a water break issue on US 1 by Franklin Park.
- Parks & Recreation Director, Kyle Malucci
- Updates the council that spring soccer will be ending next week and also summer basketball registration starts next week.
 - We received a \$500 grant towards the flag football program.

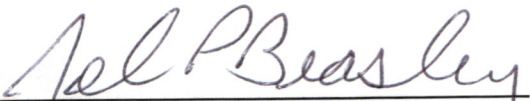
LEGAL

- Town Attorney, Christian Waugh
- No comment

ADJOURNMENT


There being no additional business, the meeting adjourns at 8:10 p.m.

Approved this 3rd day of May, 2018, by the Hilliard Town Council, Hilliard, Florida.



 John P. Beasley
 Council President

ATTEST:



 Lisa Purvis
 Town Clerk

APPROVED:



Cris W. McConnell
Mayor