

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Cris W. McConnell	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Jack Bailey Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> Reba Pearce	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, April 5, 2018 @ 7 PM
 - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

PUBLIC HEARING

- ITEM-2** Ordinance No. 2018-01 – Rezoning R-2 to R-3 West First Avenue
B.Y. Franklin Properties, Inc. & Frances M. Layden, Jr.
AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING R-2, SINGLE FAMILY DISTRICT; TO TOWN ZONING R-3, MULTIPLE FAMILY DISTRICT; FOR BLOCK 153, LOTS 1 THROUGH 24; LOCATED ON THE NORTH SIDE OF WEST FIRST AVENUE, BETWEEN VIRGINIA STREET AND GEORGIA STREET; AND PROVIDING AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2018-01, by title.								
Agent for Property Owner, Mr. James Cason of 37725 Kings Ferry Road, Hilliard, speaks on behalf of Mr. Bobby Franklin who could not attend the public hearing and advises that they are seeking the rezoning of Block 153 so that they can build eight (8) single family residents and the current zoning would have only have allowed six (6) residents. No other public comments.								
Motion to close the public hearing on Ordinance No. 2018-01, at 7:06 p.m.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	LB	Y	Y	Y	Y	Y

- ITEM-3** Ordinance No. 2018-02 – Amend Comprehensive Plan (Map) Low to High Density US Hwy. 1
B.Y. Franklin Properties, Inc.

AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, CHANGING THE FUTURE LAND USE CLASSIFICATION OF THAT CERTAIN PROPERTY CONSISTING OF 1.23 ACRES, MORE OR LESS LOCATED ON THE WEST SIDE OF U.S. HWY 1 AT THE CORNER OF WEST EIGHT STREET, HILLIARD, FL, PARCEL #05-3N-24-0000-0029-0000, FROM LOW DENSITY RESIDENTIAL CLASSIFICATION TO HIGH DENSITY RESIDENTIAL CLASSIFICATION; AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF THE TOWN OF HILLIARD TO REFLECT SUCH CHANGE; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2018-02, by title.
 Agent for Property Owner, Mr. James Cason of 37725 Kings Ferry Road, Hilliard, speaks on behalf of Mr. Bobby Franklin who could not attend the public hearing and advises that they are seeking the land use change from low to high density so that they can build town home apartments on this property and provides a sketch of what the town homes will look like.
 Mrs. Kerry Petty Goddard of 37071 West Eighth Street, Hilliard, speaks against allowing high density apartments around her property.
 Motion to close the public hearing on Ordinance No. 2018-02, at 7:13 p.m.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB	KS	Y	Y	Y	Y	Y

ITEM-4 Ordinance No. 2018-03 – Rezoning A-1 to R-3 US Hwy. 1
 B.Y. Franklin Properties, Inc.
AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING A-1, AGRICULTURAL DISTRICT; TO TOWN ZONING R-3, MULTIPLE FAMILY DISTRICT; FOR THE 1.23 ACRE PARCEL MORE OR LESS; LOCATED ON THE WEST SIDE OF U.S. HWY 1 AT THE CORNER OF WEST EIGHT STREET, HILLIARD, FL; AND PROVIDING AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2018-03, by title and advises that this ordinance is for the same property that Ordinance No. 2018-02 is on and that this is for the rezoning. Following no public comment.
 Motion to close the public hearing on Ordinance No. 2018-03, at 7:15 p.m.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	KS	Y	Y	Y	Y	Y

REGULAR MEETING

ITEM-5 Additions/Deletions to Agenda
 No additions or deletions

PAYABLES

ITEM-6 March 2018 \$106,174.92

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

MINUTES

- ITEM-7** 02-19-2018 Workshop
- 03-12-2018 Workshop
- 03-15-2018 Public Hearing & Regular Meeting

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JW	LB	Y	Y	Y	Y	Y

PRESENTATION

- ITEM-8** Annual Briefing – West Nassau High School AFJROTC Unit Cadets

Col. Klein in present and thanks the council for their support of the JROTC. Cadet Fine, Cadet Blackman and Cadet Brandies are present to update the Town Council on their goals, community service projects and extra-curricular activities. Mayor McConnell, Council President Beasley and Councilman Bailey commend the cadets for being part of the JROTC.

PROCLAMATION

- ITEM-9** State of Florida, Water Management Districts – Water Conservation Month April 2018 – Geoffrey Sample, SJRWMD

Mayor McConnell reads the proclamation in its entirety and presents the proclamation to Mr. Geoffrey Samples. Mr. Samples and Mr. Dean Worlee of the Nassau County Soil & Water Board both speak in regards to water conservation. Mr. Worlee further speaks in regarding to the upcoming Town & St. Mary’s River Clean Ups and their importance to our environment. Mr. Samples advises the Council that the Town of Hilliard is a REDI Community that makes them eligible for 100% grant funding for water conservation projects through the SJRWMD. Town Clerk, Lisa Purvis advises that she is currently discussing a project with Carol Brown of his office.

TOWN COUNCIL

- ITEM-10** P&Z Board Recommendation to Town Council – Ordinance No. 2018-01, Ordinance No. 2018-02 & Ordinance No. 2018-03 – Bernita Dinwiddie, Land Use Administrator

Land Use Administrator Bernita Dinwiddie advises that the Planning & Zoning Board, at their March 6, 2018, Public Hearing and Regular Meeting approved Ordinance No. 2018-01 and recommends that the Town Council rezone this property from R-2 Single Family to R-3 Multiple Family.

Land Use Administrator Bernita Dinwiddie advises that the Planning & Zoning Board, at their March 6, 2018, Public Hearing and Regular Meeting approved Ordinance No. 2018-02 and recommends that the Town Council amend the Comprehensive Plan Map from low density to high density so that the rezoning is consistent with the Comprehensive Plan. The Board also approved Ordinance No. 2018-03 and recommends that the Town Council rezone this property from A-1 Agriculture to R-3 Multiple Family

- ITEM-11** Ordinance No. 2018-01 – Rezoning R-2 to R-3 West First Avenue B.Y. Franklin Properties, Inc. & Frances M. Layden, Jr.
AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING R-2, SINGLE FAMILY DISTRICT; TO TOWN ZONING R-3, MULTIPLE FAMILY DISTRICT; FOR BLOCK 153, LOTS 1 THROUGH 24; LOCATED ON

THE NORTH SIDE OF WEST FIRST AVENUE, BETWEEN VIRGINIA STREET AND GEORGIA STREET; AND PROVIDING AN EFFECTIVE DATE

Mayor McConnell, reads Ordinance No. 2018-01, by title.
 Motion to adopt Ordinance No. 2018-01 – Rezoning R-2 Single Family to R-3 Multifamily, West First Avenue.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

ITEM-12 Ordinance No. 2018-02 – Amend Comprehensive Plan (Map) Low to High Density US Hwy. 1
 B.Y. Franklin Properties, Inc.
AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, CHANGING THE FUTURE LAND USE CLASSIFICATION OF THAT CERTAIN PROPERTY CONSISTING OF 1.23 ACRES, MORE OR LESS LOCATED ON THE WEST SIDE OF U.S. HWY 1 AT THE CORNER OF WEST EIGHT STREET, HILLIARD, FL, PARCEL #05-3N-24-0000-0029-0000, FROM LOW DENSITY RESIDENTIAL CLASSIFICATION TO HIGH DENSITY RESIDENTIAL CLASSIFICATION; AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF THE TOWN OF HILLIARD TO REFLECT SUCH CHANGE; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2018-02, by title.
 Motion to adopt Ordinance No. 2018-02 – Amend Comprehensive Plan (Map) Low to High Density, US Hwy 1.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB	JB	Y	N	N	N	N

ITEM-13 Ordinance No. 2018-03 – Rezoning A-1 to R-3 US Hwy. 1
 B.Y. Franklin Properties, Inc.
AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING A-1, AGRICULTURAL DISTRICT; TO TOWN ZONING R-3, MULTIPLE FAMILY DISTRICT; FOR THE 1.23 ACRE PARCEL MORE OR LESS; LOCATED ON THE WEST SIDE OF U.S. HWY 1 AT THE CORNER OF WEST EIGHT STREET, HILLIARD, FL; AND PROVIDING AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2018-03, by title.
 Due to no motion Ordinance No. 2018-03, dies.

ITEM-14 Agenda Item Request – Subdivision of Property – Harry Pickett
 Mr. Harry Pickett was asked at the last meeting to bring back his plat with all of the lots that he wishes to subdivide done all on one complete plat for approval.
 Motion to approve the plat for subdivision of the remainder of Mr. Pickett’s property into four additional lots.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

ITEM-15 Agenda Item Request – Plat Approval – Wayne Bishop
 Mr. Wayne Bishop is present to request plat approval.
 Mayor McConnell advises Mr. Bishop that he does not have all of the items required to receive plat approval.
 Councilman Sims questions giving Mr. Bishop a subdivision exception.

Town Attorney, Reba Pearce advises getting the warranty deed corrected would be a start then applying for a subdivision exception.
 Town Attorney, Reba Pearce is going to take a closer look at the code and the requirements for the subdivision exception.
 This item is tabled to the next meeting for Mr. Bishop to apply for a subdivision exception, if that is what he is wanting to request.

PARKS & RECREATION DIRECTOR

ITEM-16 Parks & Recreation Kid Attendant – Probationary Regular Part Time Employee Position Process

Motion to approve hiring Caleb Myles at \$8.45 per hour, for the Parks & Recreation Kid Attendant part time position starting April 9, 2018, with an initial 90 days/3 month probationary period.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

ITEM-17 Parks & Recreation Lifeguards & Camp Counselors – Position Process

AQUATICS CENTER

Lifeguards & Swim Instructors (Temporary Part-Time Positions) will start May 14, 2018 (a few weeks before the pool opens for the summer to allow for staff training) and will end when the pool closes for the 2018 summer season. I would like to recommend the following for Temporary Lifeguards and/or Swim Instructors that will work 25 to 30 hours per week. A minimum of 2 lifeguards need to be present at all times:

Montgomery Bryant	\$9.00 per hour	Certified – 1 st summer as Head LG (2 summers of previous guarding)
Kaitlyn Smith	\$9.00 per hour	Certified – 5 th summer as LG; 2 nd as Head (4 summers were in Jacksonville; 1 as Head)
Garrett Robinette	\$8.50 per hour	Certified – 2 nd summer as LG (formerly After School Attendant & “fill-in” Summer Camp Counselor)
Clayton Nelson	\$8.50 per hour	Certified – 2 nd summer as LG
Jacob Wesson	\$8.50 per hour	Certified – 2 nd summer as LG

SUMMER CAMP (Temporary Part-Time Positions)

The Camp Counselors positions will start May 29th, 2018 and will end August 3rd, 2018, consistent with the Nassau County School system summer break schedule. Camp Counselors will work 20-30 hours per week with the rate of pay as listed for each.

AM (6:00 AM – 12:00PM)

Loren Blanton	\$9.15 per hour	Head Counselor – 2 nd summer (was a counselor for 3 summers prior to “head”)
Ta’Nasia Pasters	\$8.45 per hour	Counselor – 2 nd summer (was “fill-in” last summer & currently part-time Kid Attendant since January 2018)

PM (12:00PM – 6:00PM)

Kalyn Frazier	\$9.00 per hour	Head Counselor – 1 st summer (was counselor in 2013)
Bo Hodges	\$8.45 per hour	Counselor – 2 nd summer (after summer 2017 was a temporary and part-time Kid

Attendant until November)

Fill-Ins

Destin Reliford	Volunteer (Thur/Fri AM)	Jr. Counselor
Ashlyn Reliford	Volunteer (Thur/Fri AM)	Jr. Counselor

Motion to hire the recommended Temporary Part-Time Employees.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	LB	Y	Y	Y	Y	Y

TOWN ATTORNEY

ITEM-18 American Specialty Health Fitness – Silver & Fit and Active & Fit

Town Attorney, Reba Pearce advises the Council that she would like more time to review the agreement contract with American Specialty Health Fitness.

Motion to table this items to the April 19, 2018 regular meeting and have Town Attorney, Reba Pearce review the agreement contract with American Specialty Health Fitness.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	Y	Y	Y	Y

ITEM-19 USA Swimming Foundation – Make a Splash Partnership

Town Attorney, Reba Pearce advises the Council that she has reviewed the Make a Splash Partnership and that everything looks good and ready for approval

Motion to approve the Make a Splash Partnership.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

PUBLIC COMMENTS:

No comments.

Mayor McConnell advises that a biography is needed for Mr. Glenn Higginbotham, 2017 Hilliard Volunteer of the Year.

MAYOR'S CLOSING COMMENTS:

April Meetings:

Monday, 04-09-2018 @ 7PM HAC Meeting (Town Clean Up)

Thursday, 04-19-2018 @ 7PM Regular Meeting

May Meetings:

Thursday, 05-03-2018 @ 7PM Public Hearings & Regular Meeting (Rezoning)

Thursday, 05-17-2018 @ 7PM Regular Meeting

2018 Town Events

04-14-2018 Hilliard Annual Town Clean Up, Shred It & Blood Drive

04-19-2018 2017 Hilliard Volunteer of the Year

05-28-2018 Memorial Day Ceremony at Oakwood Cemetery

COUNCIL MEMBER COMMENTS:

Council President Beasley

- Thank you to everyone for the thoughts and well wishes.

ADMINISTRATIVE COMMENT

Town Clerk, Lisa Purvis

- No comment

Public Works Director, David Thompson

- No comment

Parks & Recreation Director, Kyle Malucci

- Advises the Council that the NFL Grant money was received today.

LEGAL

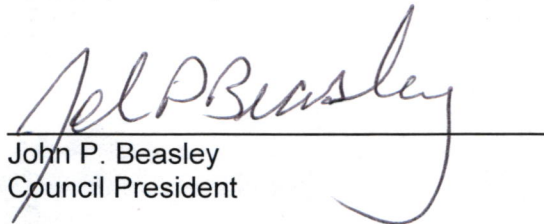
Town Attorney, Reba Pearce

- Advises that her Co-Counsel Christian Waughn will be at the next meeting on April 19, 2018.

ADJOURNMENT

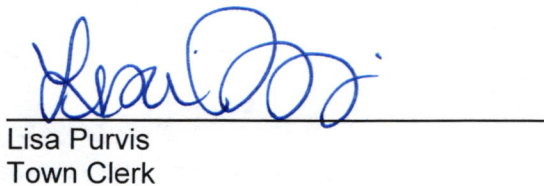
There being no additional business, the meeting adjourns at 8:40 p.m.

Approved this 19th day of April, 2018, by the Hilliard Town Council, Hilliard, Florida.



John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Cris W. McConnell
Mayor