

# HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers  
Post Office Box 249

15859 West County Road 108  
Hilliard, FL 32046

<u>MAYOR</u> Cris W. McConnell	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Jack Bailey Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> Reba Pearce	<u>PARKS &amp; RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

## AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, February 1, 2018 @ 7 PM
  - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

**ITEM-2** Additions/Deletions to Agenda

No additions or deletions.
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## PAYABLES

**ITEM-3** January 2018 \$104,742.99

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	LB	LP	Y	Y	Y	Y	Y

## MINUTES

**ITEM-4** 1-18-2018 Public Hearing & Regular Meeting

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	KS	LB	Y	Y	Y	Y	Y

## TOWN COUNCIL

**ITEM-5** Agenda Item Request – Subdividing of Property – Wayne Bishop

<p>Mr. Wayne Bishop of 15977 CR 108, Hilliard, FL speaks regarding his concurrency application process and his desire to subdivide his property into 4 buildable lots in lieu of the 3 buildable lots that he had been advised by the Concurrency Review Committee that would meet the zoning district requirements and the density requirement in the Comprehensive Plan.</p>
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Motion to approve the plat with 4 lots as shown.

Motion	Result	M	2 <sup>nd</sup>
Approve	Approved	KS	LP

Mayor McConnell asks for point of order and advises the Council that there is not an engineered plat before them but instead a drawing.

Amendment to the motion that we accept the 4 lots once the plat has been drawn up by an engineer and submitted to the Town Council for approval.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JB	LP	N	Y	Y	Y	Y

Mayor McConnell reads back the motion as amended to accept the 4 lots once the plat has been drawn up by an engineer and submitted to the Town Council for approval.

Motion as amended.

Result	LB	LP	JW	KS	JB
Approved	N	Y	Y	Y	Y

**ITEM-6**      Agenda Item Request – Septic Tank Exception – Ryan Hern

Mr. Ryan Hern of 25068 Blue Jay Way, Hilliard, FL requests a septic tank exception for a piece of property that he has under contract with Mr. R.A. Sikes. The property is located at 8427 Bay Road, which is within the city limits.

Motion to grant a septic tank exception for Mr. Ryan Hern.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JW	KS	Y	Y	Y	Y	Y

**ITEM-7**      Ordinance 2017-05 – Discussion of Medical Marijuana Moratorium Expiration Date

Town Attorney, Reba Pearce speaks regarding Federal and State Laws and what the Town's options are regarding medical marijuana facilities within the Town limits.

Motion for Town Attorney, Reba Pearce to prepare an Ordinance to extend Ordinance No. 2017-05 for 6 months expiring in September 2018.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	Y	Y	Y	Y

**ITEM-8**      System Development Charge – Capacity Fee Analysis Report – Update

Town Clerk, Lisa Purvis has spoken with Tim Norman with Mittauer and Associates. Tim has advised that he can do the analysis and assist with updating the Ordinance for \$7500.

Councilman Sims advises that he and Mayor McConnell have still not met to discuss the system development charges section of the Town Code but will try to prior to the next meeting.

**ITEM-9**      Resolution No. 2018-03 – Amending Resolution 2017-10  
**A RESOLUTION BY THE HILLIARD TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA; AMENDING RESOLUTION NO. 2017-10; SETTING FORTH THE RULES & REGULATIONS; PROGRAMS & FEES; AND**

**FACILITIES & PROPERTIES FOR THE TOWN OF HILLIARD PARKS & RECREATION DEPARTMENT; PROVIDING AN EFFECTIVE DATE.**

Mayor McConnell, reads Resolution No. 2018-03, by title.  
 Motion to adopt Resolution No. 2018-03 – Amending Resolution 2017-10 Parks & Recreation.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JB	LB	Y	Y	Y	Y	Y

**ITEM-10** Pool Rental Agreement – West Nassau High School 2018 Swim Team

Motion to approve the Pool Rental Agreement with the West Nassau High School 2018 Swim Team for exclusive pool use from August to October, three days a week, two hours a day for \$350 a month.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JW	LP	Y	Y	Y	Y	Y

**ITEM-11** Independent Group Exercise Instructor Contract Agreement – Silver Sneaker Instructor(s)

Parks and Recreation Director, Kyle Malucci advises the council that he had 2 individuals stop by the Park and Recreation Annex Building requesting information on becoming Silver Sneaker Instructors. One of the individuals is certified for Silver Sneakers and the other individual was in the process of becoming certified.

Ms. Patricia Bobbitt 27110 W 4<sup>th</sup> Avenue, Hilliard, FL advises the council she has been active with the Silver Sneakers for the last four to five years. Ms. Bobbitt advises a lot of the ladies present need the Silver Sneakers class for their health.

Mrs. Doris Chairs 37212 Mill Street, Hilliard, FL advises the council that she joined Silver Sneakers when the gym first opened. Mrs. Chairs enjoys the class, the trips and activities that were with the Silver Sneakers class.

**PUBLIC COMMENTS:**

Mrs. LeeAnn Wollitz 37042 S. Oak Street, Hilliard, FL asked for an update on the padlocks on the Hilliard Gym doors.

Council President Beasley explains the issue is being addressed in that all padlocks are removed when the gym is in use.

Mayor McConnell states that we are currently in the process of getting quotes for new doors.

**MAYOR'S CLOSING COMMENTS:**

Mayor McConnell announces that the Town is looking for a nominee for Hilliard Volunteer of the Year.

Mayor McConnell advises there will be a retirement celebration for Mr. Glenn Higginbotham on February 6, 2018 at 6:00p.m.

**February Meetings:**  
 Thursday, 02-15-2018 @ 7PM Regular Meeting

**March Meetings:**

Thursday, 03-01-2018 @ 7PM Regular Meeting  
Thursday, 03-15-2018 @ 7PM Regular Meeting

**April Meetings:**

Thursday, 04-05-2018 @ 7PM Regular Meeting  
Thursday, 04-19-2018 @ 7PM Regular Meeting

**2018 Town Events**

04-14-2018 Hilliard Annual Town Clean Up, Shred It & Blood Drive  
04-19-2018 2017 Hilliard Volunteer of the Year  
05-28-2018 Memorial Day Ceremony at Oakwood Cemetery

**COUNCIL MEMBER COMMENTS:**

Councilman Sims

- The fundraiser for Gerald Guynn was a success and close to \$17,000 was raised.
- Council President Beasley

- Attended the Hilliard Parks & Recreation Health Fair. Thank you to everyone that attended.

Councilman Pickett

- Thank you to everyone who came to the meeting.

Councilman Wollitz

- Thank you to Mr. Thompson for getting the new AC/heater for the Hilliard Volunteer Fire Department.

**ADMINISTRATIVE COMMENT**

Town Clerk, Lisa Purvis

- No comment

Public Works Director, David Thompson

- On December 20, 2017 Mr. Bishop provided engineer drawings that show the locations of the water and sewer lines and where the fire hydrant was to be installed. Which proves that his engineer was provided location information.

Parks & Recreation Director, Kyle Malucci

- Thank you everyone for coming to the Health Fair event.
- Parks & Recreation had the best turn out for the blood mobile with 14 units given.

**LEGAL**


Town Attorney, Reba Pearce

- Advises she will be attending the Planning and Zoning board meeting on February 6, 2018 if there are any issues that anyone would like addressed.

**ADJOURNMENT**

There being no additional business, the meeting adjourns at 9:00 p.m.

Approved this 15<sup>th</sup> day of February, 2018, by the Hilliard Town Council, Hilliard, Florida.

  
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John P. Beasley  
Council President

ATTEST:

  
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Lisa Purvis  
Town Clerk

APPROVED:

  
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Cris W. McConnell  
Mayor